

MEMORANDUM OF UNDERSTANDING FOR ARTICULATION OF STUDENTS

OZARKS TECHNICAL COMMUNITY COLLEGE

AND

**THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS ACTING FOR AND
ON BEHALF OF THE UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES,
COLLEGE OF HEALTH PROFESSIONS**

Associate of Applied Science Respiratory Therapy

to

**Bachelor of Science in Cardio-Respiratory Care
AAS to BS Degree Completion Program**

This Memorandum of Understanding ("Agreement"), is entered by and between **Ozarks Technical Community College** (hereinafter, "OTC"), located at 1001 E. Chestnut Expressway, Springfield, MO 65802 and the **Board of Trustees of the University of Arkansas acting for and on behalf of the University of Arkansas for Medical Sciences** (hereinafter, "UAMS"), College of Health Professions (hereinafter, "CHP"), Department of Respiratory Care.

PURPOSE

The purpose of this Agreement is to facilitate the transfer and degree completion of students earning the Associate of Applied Science Respiratory Therapy at Ozarks Technical Community College to the Bachelor of Science Degree Completion Program in Cardio-Respiratory Care at UAMS. Through collaborative efforts, OTC and UAMS desire to provide clarity regarding the degree requirements herein, thereby affording students the opportunity to earn a high quality degree from both institutions in the most efficient manner possible.

AGREEMENT

It is agreed that any student who has earned the Associate of Applied Science Respiratory Therapy at OTC will be eligible for admission consideration to the Bachelor of Science Degree Completion Program in Respiratory Care at UAMS.

OTC ADMISSION REQUIREMENTS

- A. The student must complete the requirements necessary for general admission to OTC.
- B. The student will have earned the Associate of Applied Science in Respiratory Therapy at OTC, with at least a 2.5 cumulative grade point average, on or after the Effective Date of this Agreement.

UAMS RESPIRATORY CARE DEGREE COMPLETION PROGRAM APPLICATION PROCEDURES

Additional application and program information is found in the CHP catalog and on the website.

- A. The student must complete an application for admission and pay the applicable non-refundable application fee.
- B. The student must arrange for each college or university they have attended to forward an official transcript of their coursework. A minimum cumulative and prerequisite GPA of 2.5 is recommended for admission.

TRANSFER OF CREDITS

- A. Course requirements for this Agreement are displayed on the following attachment:
 - i. Transfer Agreement Checklist
- B. A transfer student who has not completed all of the courses specified within the Associate of Applied Science degree plan at OTC, as stipulated on the above-referenced degree plan checklist, before entering UAMS, must work with an academic advisor to ensure timely completion of degree program requirements.
- C. Remedial course grades will not be computed in the cumulative GPA for purposes of admission to OTC or UAMS.
- D. UAMS does not transfer credit with "D" grades. Only courses with a grade of "C" or better are accepted to meet prerequisite course requirements.
- E. **NOTE:** Under this agreement, eligibility in the UAMS Bachelor of Sciences in Cardio-Respiratory Care Degree-Completion program requires applicant must have earned the OTC Associate of Applied Science degree in Respiratory Therapy.
 - i. UAMS requires any applicant to this program must have a current NBRC RRT credential (or completion within 6 months from graduation if the student is a new graduate).
 - ii. If the RRT credential is not received within 6 months from graduation, the student will be allowed to complete the semester in which they are currently enrolled (fall), but will not be allowed to enroll in the next (spring) academic term or future academic terms until the NBRC RRT credential is received.

IMPLEMENTATION AND REVIEW

- A. The Chief Academic Officers at each institution will implement the terms of this Agreement, including incorporation of any mutually agreed upon changes into subsequent revisions of this Agreement, assuring compliance with system policy, procedure and guidelines.
- B. This Agreement will be reviewed on an annual basis; both OTC and UAMS agree to notify one another in a timely manner of any curriculum changes that would significantly impact the nature of this Agreement.


- C. OTC and UAMS will work together cooperatively, in the best interest of affected students, to resolve any issues related to the transfer of courses should changes to either degree program occur while the Agreement is in effect.
- D. Students will be subject to the terms and conditions of this Agreement in accordance with their academic year of entry at OTC. A student may opt for a subsequent revision of this Agreement, but must meet all of the requirements specified therein.
- E. OTC and UAMS will make every effort to inform students of this Agreement. This may include, but is not limited to, inclusion within each institution’s website, university catalog, recruitment publications, media announcements, social media engagement, and in-person information sessions.

MISCELLANEOUS

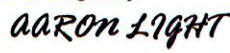
- A. This Agreement is effective upon execution and shall remain in effect for three (3) years even if persons, positions, and/or titles change.
- B. This Agreement may be terminated by either party with at least 90 calendar days written notice.
- C. In the event that the Agreement is terminated, all students who have already been admitted to OTC, in accordance with the terms of this Agreement, will be allowed to complete their approved course of study under the terms contained therein.

In witness whereof, the parties hereto cause this Agreement to be executed:


OZARKS TECHNICAL COMMUNITY COLLEGE

DocuSigned by:


CCBEEBB7EC7A476...
 Dr. Sherry Taylor Date
 Dean, Allied Health Programs


DocuSigned by:


C5577AC2482540A...
 Dr. Aaron Light Date
 Program Director, Respiratory Therapy

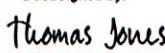
DocuSigned by:


FE71C3E952924B9...
 Dr. Tracy McGrady Date
 Provost/V.C. for Academic Affairs

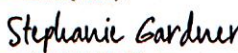
UAMS, COLLEGE OF HEALTH PROFESSIONS

DocuSigned by:


0040000E3B0401...
 Dr. Susan L. Long Date
 Dean, College of Health Professions

DocuSigned by:


0EE20D0C0B9F04B3...
 Thomas D. Jones Date
 Chair, Department of Respiratory Care

DocuSigned by:


7024AE70016D442...
 Dr. Stephanie Gardner Date
 Provost / Chief Academic Officer

Transfer Agreement Checklist
Associate of Applied Science in Respiratory Therapy
Bachelor of Science in Cardio-Respiratory Care
AAS to BS Degree Completion

2021-2022

OZARKS TECHNICAL COMMUNITY COLLEGE
Associate of Applied Science in Respiratory Therapy

OTC Respiratory Therapy Courses (68 credit hours)

| | | | | Semester | Hours | Grade |
|---|-----|--|----------------------------------|----------|-----------|-------|
| RST | | OTC A.A.S. in Respiratory Therapy RST-210, RST-223, RST-226, RST-228, RST-240, RST-281, RST-282, RST-283 | *RRT Credential Credit | | 35 | |
| 68 OTC hours includes the following courses (33 credits) that are required prerequisites for UAMS CRC program. | | | | | | |
| ENG | 101 | English Composition I | English | | 3 | |
| BCS | 200 | Microbiology/Lab | Science/Microbiology | | 4 | |
| PSY | 110 | Introduction to Psychology or Other Social Science | Social Science | | 3 | |
| HST | 120 | U.S. History (Up to 1865) or | Social Sciences/ US Tradition | | 3 | |
| HST | 130 | U.S. History (1865 – Present) or | | | | |
| PLS | 101 | American Government and Politics | | | | |
| COM | 100 | Introduction to Communications (<i>or higher</i>) | Speech | | 3 | |
| BCS | 165 | Human Anatomy / Lab | Science/Biology | | 4 | |
| BCS | 205 | Human Physiology / Lab | Science/Biology | | 4 | |
| | | Electives (RST 227, RST 242, RST 251, RST 253) | | | 9 | |

OTC AAS Credit: 68

Program Electives: (22 credit hours)

| | | | UAMS | Semester | Hours | Grade |
|-----|-----|---|----------------------|----------|-------|-------|
| ENG | 102 | English Composition II | English | | 3 | |
| MTH | 130 | College Algebra | Mathematics | | 3 | |
| MTH | 210 | Introduction to Statistics or | Mathematics | | 3 | |
| HIT | 270 | Healthcare Statistics | | | | |
| CHM | 101 | Introductory Chemistry or | Chemistry | | 4 | |
| CHM | 160 | General Chemistry I | | | | |
| ART | 100 | Art and Experience or | Fine Arts/Humanities | | 3 | |
| MUS | 101 | Music of the World or | | | | |
| THR | 101 | Introduction to Theatre | | | | |
| SOC | 101 | Introduction to Sociology or Other Social Science | Social Science | | 3 | |
| PHL | 101 | Introduction to Philosophy or Other Humanities Course | Fine Arts/Humanities | | 3 | |

OTC total hours including additional prerequisite hours required by UAMS CRC Program: 90

NOTE: Under this agreement, eligibility in the UAMS Bachelor of Sciences in Cardio-Respiratory Care Degree-Completion program requires applicant must have earned the OTC AAS degree in Respiratory Therapy. Also a UAMS requirement stipulates the applicant must have a current NBRC RRT credential (or completion within 6 months from graduation if the student is a new graduate).

UAMS requires any applicant to this program must have a current NBRC RRT credential (or completion within 6 months from graduation if the student is a new graduate). If not completed within 6 months from graduation, the student will be allowed to complete the semester they are currently enrolled (fall), but will not be allowed to enroll in the next (spring) academic term or future academic terms until the NBRC RRT credential is received.

*40 hours of UAMS corresponding course work will be documented for credit.

**OZARKS TECHNICAL
COMMUNITY COLLEGE**

Transfer Agreement Checklist
Associate of Applied Science in Respiratory Therapy
Bachelor of Science in Cardio-Respiratory Care
AAS to BS Degree Completion

UAMS
 UNIVERSITY OF ARKANSAS
 FOR MEDICAL SCIENCES

2021-2022

University of Arkansas for Medical Science
Bachelor of Science in Cardio-Respiratory Care

| | | | Semester | Hours | Grade |
|------|------|--|-----------------|--------------|--------------|
| CHPI | 4310 | Multicultural Health | Summer | 3 | |
| RESP | 4330 | Research and Evaluation | Summer | 3 | |
| | | | | | |
| CHPI | 4301 | Healthcare Systems in America <i>or Substitute Course*</i> | Fall | 3 | |
| RESP | 4241 | Advanced Assessment and Diagnosis <i>or</i> | Fall | 2 | |
| RESP | 4250 | Integration Project* | | | |
| RESP | 4342 | Critical Care Practices <i>or</i> | Fall | 3 | |
| RESP | 4361 | Special Topics in Acute Respiratory Syndromes* | | | |
| RESP | 4140 | Legal and Ethical Issues in Health Care | Fall | 1 | |
| RESP | 4257 | Literature Review | Fall | 3 | |
| | | | | | |
| CHPI | 4700 | Directed Study in Professional Practice | Spring | 4 | |
| RESP | 4146 | Foundations of Respiratory Care Education | Spring | 1 | |
| RESP | 4244 | Scholarship Project | Spring | 1 | |
| RESP | 4355 | Leadership and Management | Spring | 3 | |
| RESP | 4452 | Disease Management | Spring | 3 | |
| | | | | | |

* Course substitutions are based upon student's desired focus of study, course availability, and consent of the academic advisor. Course substitution forms are required.

UAMS Total Hours: 30

Total Hours: 120

Transfer Agreement Checklist
Associate of Applied Science in Respiratory Therapy
Bachelor of Science in Cardio-Respiratory Care
AAS to BS Degree Completion Program

2021-2023

University of Arkansas for Medical Science
Bachelor of Science in Cardio-Respiratory Care
Part Time

| | | | Semester | Hours | Grade |
|------|------|--|----------|-------|-------|
| RESP | 4241 | Advanced Assessment and Diagnosis or | Fall | 2 | |
| RESP | 4250 | Integration Project* | | | |
| RESP | 4342 | Critical Care Practices or | Fall | 3 | |
| RESP | 4361 | Special Topics in Acute Respiratory Syndromes* | | | |
| RESP | 4140 | Legal and Ethical Issues in Health Care | Fall | 1 | |
| | | | | | |
| RESP | 4355 | Leadership and Management | Spring | 3 | |
| RESP | 4452 | Disease Management | Spring | 3 | |
| | | | | | |
| CHPI | 4310 | Multicultural Health | Summer | 3 | |
| RESP | 4330 | Research and Evaluation | Summer | 3 | |
| | | | | | |
| RESP | 4257 | Literature Review | Fall | 3 | |
| CHPI | 4301 | Healthcare Systems in America or <i>Substitute Course*</i> | Fall | 3 | |
| | | | | | |
| CHPI | 4700 | Directed Study in Professional Practice | Spring | 4 | |
| RESP | 4146 | Foundations of Respiratory Care Education | Spring | 1 | |
| RESP | 4244 | Scholarship Project | Spring | 1 | |
| | | | | | |

* Course substitutions are based upon student's desired focus of study, course availability, and consent of the academic advisor. Course substitution forms are required.

UAMS Total Hours: 30

Total Hours: 120

Certificate Of Completion

Envelope Id: 4335EDA05CB54F37B7D574483F4AEB36
 Subject: Please DocuSign: 5951_OTC MOU_UAMS Executed.pdf
 Source Envelope:
 Document Pages: 6
 Certificate Pages: 5
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed
 Envelope Originator:
 RENEE GRAVES
 1001 E. Chestnut Expy
 Springfield, MO 65802
 gravesr@otc.edu
 IP Address: 198.209.162.192

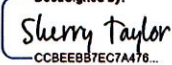
Record Tracking

Status: Original
 2/26/2021 10:39:28 AM
 Holder: RENEE GRAVES
 gravesr@otc.edu
 Location: DocuSign

Signer Events

Sherry Taylor
 taylorst@otc.edu
 Security Level: Email, Account Authentication
 (None)

Signature

DocuSigned by:

 CCBEE8B7EC7A478...
 Signature Adoption: Pre-selected Style
 Using IP Address: 198.209.162.152

Timestamp

Sent: 2/26/2021 10:43:56 AM
 Resent: 2/26/2021 10:48:42 AM
 Resent: 2/26/2021 10:48:51 AM
 Viewed: 3/1/2021 9:25:36 AM
 Signed: 3/1/2021 9:26:15 AM

Electronic Record and Signature Disclosure:

Accepted: 3/1/2021 9:25:36 AM
 ID: ca247e21-295f-43eb-a3d9-0b7efe37816f

AARON LIGHT
 lighta@otc.edu
 Ozarks Technical Community College
 Security Level: Email, Account Authentication
 (None)

DocuSigned by:

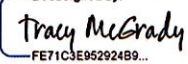
 C5577AC2482540A...
 Signature Adoption: Pre-selected Style
 Using IP Address: 198.209.162.28

Sent: 3/1/2021 9:26:17 AM
 Viewed: 3/1/2021 9:26:44 AM
 Signed: 3/1/2021 9:27:00 AM

Electronic Record and Signature Disclosure:

Accepted: 3/1/2021 9:26:44 AM
 ID: ca9a5bab-5d0f-4099-bdd1-43a5e967649f

Tracy McGrady
 mcgradyt@otc.edu
 Security Level: Email, Account Authentication
 (None)

DocuSigned by:

 FE71C3E952924B9...
 Signature Adoption: Pre-selected Style
 Using IP Address: 198.209.170.4

Sent: 3/1/2021 9:27:01 AM
 Viewed: 3/1/2021 9:33:38 AM
 Signed: 3/1/2021 8:51:55 PM

Electronic Record and Signature Disclosure:

Accepted: 3/1/2021 8:51:25 PM
 ID: e367f0dc-fcb5-4ea5-b385-684b28b736ed

| In Person Signer Events | Signature | Timestamp |
|------------------------------|-----------|-----------|
| Editor Delivery Events | Status | Timestamp |
| Agent Delivery Events | Status | Timestamp |
| Intermediary Delivery Events | Status | Timestamp |
| Certified Delivery Events | Status | Timestamp |

| Carbon Copy Events | Status | Timestamp |
|--|---------------|---------------------------|
| Gavin O'Connor oconnorg@otc.edu Security Level: Email, Account Authentication (None) | COPIED | Sent: 3/1/2021 8:51:56 PM |
| Electronic Record and Signature Disclosure: | | |
| Accepted: 2/19/2021 9:52:42 AM | | |
| ID: 72342b48-16b1-4447-a536-4f5b50c0a8af | | |

| Witness Events | Signature | Timestamp |
|----------------|-----------|-----------|
|----------------|-----------|-----------|

| Notary Events | Signature | Timestamp |
|---------------|-----------|-----------|
|---------------|-----------|-----------|

| Envelope Summary Events | Status | Timestamps |
|-------------------------|------------------|-----------------------|
| Envelope Sent | Hashed/Encrypted | 2/26/2021 10:43:56 AM |
| Certified Delivered | Security Checked | 3/1/2021 9:33:38 AM |
| Signing Complete | Security Checked | 3/1/2021 8:51:55 PM |
| Completed | Security Checked | 3/1/2021 8:51:56 PM |

| Payment Events | Status | Timestamps |
|----------------|--------|------------|
|----------------|--------|------------|

| Electronic Record and Signature Disclosure |
|--|
|--|

CONSUMER DISCLOSURE

From time to time, SHI OBO Ozarks Technical Community College - Main (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact SHI OBO Ozarks Technical Community College - Main:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: docusignadmin@otc.edu

To advise SHI OBO Ozarks Technical Community College - Main of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at docusignadmin@otc.edu and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from SHI OBO Ozarks Technical Community College - Main

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to docusignadmin@otc.edu and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with SHI OBO Ozarks Technical Community College - Main

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to docusignadmin@otc.edu and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

| | |
|--------------------|---|
| Operating Systems: | Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X |
| Browsers: | Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only) |
| PDF Reader: | Acrobat® or similar software may be required to view and print PDF files |

| | |
|----------------------------|---------------------------|
| Screen Resolution: | 800 x 600 minimum |
| Enabled Security Settings: | Allow per session cookies |

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify SHI OBO Ozarks Technical Community College - Main as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by SHI OBO Ozarks Technical Community College - Main during the course of my relationship with you.