

UNIVERSITY OF ILLINOIS
AT SPRINGFIELD

Memorandum of Understanding

Between Ozarks Technical Community College and the University of Illinois Springfield

Purpose

This Memorandum of Understanding (“*MOU*”) is subscribed to by Ozarks Technical Community College and the Board of Trustees of the University of Illinois Springfield for the purpose of establishing a credit transfer protocol for students completing the Associate Degree at Ozarks Technical Community College who desire to transfer into an upper division degree program at the University of Illinois Springfield (“*UIS*”).

Brief Program Descriptions

The web-based Bachelor of Arts and Sciences degrees offered by the University of Illinois Springfield are baccalaureate degree completion programs built on over 30 years of experience in working with transfer and adult students. These degrees are accredited by the Higher Learning Commissions of the North Central Association of Colleges and Schools, and include the third and fourth years of study at the baccalaureate level. They can be completed online, in the classroom, or in combination, according to individual program specifications. UIS’ current online undergraduate programs include:

- Business Administration, BBA
- Computer Science, BS
- Economics, BA
- English, BA
- History, BA
- Liberal Studies, BA
- Management Information Systems, BS
- Mathematics, BA
- Philosophy, BA

Additionally, the University offers undergraduate minors in:

- Management Information Systems
- Mathematics
- Philosophy
- Women and Gender Studies

For a complete list of all of the online programs offered at UIS visit the url: <http://www.uis.edu/online>. The University of Illinois Springfield continues to develop web-based academic programs; online degree programs and minors developed subsequent to this agreement are considered to be included in this agreement.

Regulatory Compliance

Parties named in this MOU recognize that they are bound to comply with the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment) in the handling of educational records of students enrolled in their institutions.

Participation of Ozarks Technical Community College students under the protocol established in this MOU will be permitted in compliance with applicable federal, state, and local non-discrimination laws and regulations.

Moreover, implementation and interpretation of this MOU will be consistent with applicable and mandatory policies and procedures established by the appropriate accreditation bodies, the United States Department of Education, and other agencies that have jurisdiction over the operation of either institution.

Student Entrance Policy

All UIS web-based baccalaureate degree completion programs adhere to established entrance criteria as well as enrollment capacities, for example, ranging from the acceptance of 20 to 120 majors per academic year depending upon the specific capacity of the academic program.

Ozarks Technical Community College students/alumni will be accepted to online academic programs on a competitive basis according to these policies and guidelines, currently stated on individual program websites accessed from UIS' webpage, <http://www.uis.edu>. Updated information regarding new programming, entrance and admissions requirements, and specific resources for community college partners is available at the website: <http://www.uis.edu/clas/online>.

Each admitted Ozarks Technical Community College student will be afforded all of the rights and privileges offered to native junior students at UIS as established in the official policies and procedures of UIS as they may be amended from time to time, including without limitation, participation in the financial aid programs, student counseling and advising and other student services.

The UIS Commitment

The University of Illinois at Springfield agrees to:

- Encourage students/alumni residing in the Ozarks Technical Community College district to complete an Associates degree before entering the UIS online programs.
- Allow students/alumni of Ozarks Technical Community College to complete the third and fourth years of baccalaureate programming (according to the entrance and graduation requirements of the specific academic programs), and receive a degree from UIS upon meeting graduation requirements of the specific programming.
- Inform Ozarks Technical Community College personnel (online program coordinators, advisers, counselors, and deans, as appropriate) and students of all UIS entrance, matriculation and graduation requirements as well as current tuition and fee costs.
- Support the integration of a variety of learning methods within individual degree programs, including the application of lower division transfer credit earned at Ozarks Technical Community College, as well as the facilitation of the prior learning assessment process for qualified students.
- Provide individualized, academic advising by full-time University of Illinois at Springfield staff and faculty.
- Provide programming that can be completed entirely online.

In order for Ozarks Technical Community College students/alumni to benefit fully from the availability of its online programming, the University of Illinois Springfield agrees to:

- Market Ozarks Technical Community College courses to program applicants, as well as current online students (for example, the Liberal Studies Online program is an undergraduate completion degree in which

students can apply 12 hours of lower division work to their individual programs if the hours are applicable to their curricula) via our website and also through ongoing communications circulated to inquiring and current online students.

- List Ozarks Technical Community College as a partner on our website, encouraging students at other partner sites to review/select from the courses Ozarks Technical Community College offers.
- Keep Ozarks Technical Community College personnel (advisers, counselors, and deans, as appropriate) and their students/alumni informed of all entrance, matriculation and graduation requirements as well as current tuition and fee costs.
- Provide a sufficient amount of online personnel upper-division programming to enable admitted Ozarks Technical Community College students/alumni to complete the baccalaureate degrees within a reasonable amount of time.
- Facilitate and/or provide appropriate student and instructional support for program participants, including admissions counseling, library services, academic advising, and financial aid services.
- Investigate the possibilities of collaboration regarding grant development and further program implementation.

The Ozarks Technical Community College Commitment. Ozarks Technical Community College agrees to:

- Provide the name and contact information at the institution for ongoing communication about UIS online programming.
- Distribute information supplies describing UIS online programs.
- Provide information to UIS regarding potential participation in regional consortium and member institutions' transfer fairs, adult student activities, and other appropriate recruitment actions.
- Investigate the possibilities of collaboration regarding further program development and implementation.
- Ozarks Technical Community College authorizes UIS to identify it as an institutional partner on the UIS website and in print publications.

This MOU shall be effective upon execution by both parties and shall continue until terminated by either party. Either party may terminate this MOU at any time without liability or obligation to the other party.

In the event that this MOU is terminated, UIS commits that Ozarks Technical Community College students who are at any stage of their degree studies and who have been pre-admitted to UIS shall be entitled to pursue transfer to UIS under the protocols established herein.

Signatures

DR. HAL L. HIGDON

Ozarks Technical Community College

Name of Institutional Designee

Hal L. Higdon
Signature

Aug. 09, 2010
Date

University of Illinois Springfield
Richard D. Ringeisen, Chancellor

R. D. Ringeisen
Signature

8/26/10
Date

The Board of Trustees of the University of Illinois Springfield

Walter K. Knowlton
Comptroller

9-13-10
Date

Michelle M. Thompson
Secretary of the Board

9-14-10
Date

Approved as to Form

[Signature]
Campus Legal Counsel

9/10/10
Date

University of Illinois Springfield Online Program Coordination Network

Your Contacts for Student Support

Online Program Contact Information

Business Administration, BBA

Toll Free: 800/ 323-9243 (voicemail) or Locally: 217/ 206-6858

Office: University Hall - UHB 4093

Website: <http://www.uis.edu/cbam/curriculum/online>

Program Email: cbmonline@uis.edu

Online Program Coordinator: Barbara Cass

Economics, BA

Toll Free: 800/ 323-9243 (voicemail) or Locally: 217/ 206-6858

Office: University Hall - UHB 4093

Website: <http://www.uis.edu/cbam/curriculum/online>

Program Email: cbmonline@uis.edu

Online Program Coordinator: Barbara Cass

Environmental Studies, MS

Toll Free: 800/ 323-9243 (voicemail) or Locally: 217/ 206-6083

Office: Public Affairs Center - PAC 310

Website: <http://www.uis.edu/environmentalstudies/index.html>

Program Email: lkill2@uis.edu

Online Program Coordinator: Lenore Killam

Human Services, MA

Toll Free: 800/ 323-9243 (voicemail) or Locally: 217/ 206-6191

Office: Brookens Hall - BRK 316

Website: http://www.uis.edu/humanservices/Social_Services_Admin.htm

Program Email: ssaonline@uis.edu

Online Program Coordinator: John Snyder

Liberal and Integrative Studies, MA

Toll Free: 800/ 323-9243 (voicemail) or Locally: 217/206-6421

Online Program Contact Information

Computer Science, BS and MS

Toll Free: 800/ 323-9243 (voicemail) or Locally: 217/ 206-6420

Office: University Hall - UHB 3119

Website: <http://csc.uis.edu>

Program Email: csonline@uis.edu

Online Program Coordinator: Barbara Selvaggio

English, BA

Toll Free: 800/ 323-9243 (voicemail) or 217/206-6421

Office: University Hall - UHB 3058

Website: <http://www.uis.edu/english>

Program Email: engonline@uis.edu

Online Program Coordinator: Amanda Winters

History, BA

Toll Free: 800/ 323-9243 (voicemail) or Locally: 217/206-6421

Office: University Hall - UHB 3058

Website: <http://www.uis.edu/history>

Program Email: hisonline@uis.edu

Online Program Coordinator: Amanda Winters

Legal Studies, MA

Toll Free: 800/ 323-9243 (voicemail) or Locally: 217/ 206-6535

Office: Public Affairs Center – PAC 340

Website: <http://www.uis.edu/legalstudies/MA%20Online.htm>

Program Email: les@uis.edu

Online Program Coordinator: Rebeka Grosboll

Liberal Studies, BA

Toll Free: 800/ 323-9243 (voicemail) or Locally: 217/ 206-7456

Online Program Contact Information

Office: University Hall - UHB 3058

Website: <http://www.uis.edu/lnt>

Program Email: lnt@uis.edu

Online Program Coordinator: Amanda Winters

Management Information Systems, MS & Undergraduate Minor

Toll Free: 800/ 323-9243 (voicemail) or Locally: 217/
206-6067

Office: University Hall - UHB 4021

Website: <http://mis.uis.edu>

Program Email: rhadi1@uis.edu

Departmental Chair: Rassule Hadidi

Philosophy, BA & Minor Concentration

Toll Free: 800/ 323-9243 (voicemail) or Locally:
217/206-6421

Office: University Hall - UHB 3058

Website: <http://www.uis.edu/philosophy>

Program Email: phi@uis.edu

Online Program Coordinator: Amanda Winters

Public Health, MPH

Toll Free: 800/ 323-9243 (voicemail) or Locally: 217/
206-6083

Office: Public Affairs Center – PAC 310

Website: <http://www.uis.edu/publichealth/index.htm>

Email: lkill2@uis.edu

Online Program Coordinator: Lenore Killam

Teacher Leadership, MA

Toll Free: 800/ 323-9243 (voicemail) or Locally: 217/
206-7516

Office: Brookens Hall – BRK 385

Website: <http://mtl.uis.edu/index.html>

Email: mtl@uis.edu

Online Program Coordinator: Rae Lynne Kynion

Online Program Contact Information

Office: University Hall - UHB 3045

Website: <http://www.uis.edu/liberalstudies>

Program Email: lisonline@uis.edu

Online Program Coordinator: Andy Egizi

Mathematics, BA & Minor Concentration

Toll Free: 800/ 323-9243 (voicemail) or Locally: 217/ 206-
8272

Office: University Hall - UHB 4037

Website: <http://www.uis.edu/math>

Program Email: mat@uis.edu

Online Program Coordinator: John Snyder

Public Administration, MPA

Toll Free: 800/ 323-9243 (voicemail) or Locally: 217/ 206-
6083

Office: Public Affairs Center - PAC 310

Website: <http://www.uis.edu/environmentalstudies/index.htm>

Program Email: gcarn2@uis.edu

Online Program Coordinator: Gael Carnes

Teacher Education, Post Secondary Certification/Math

Toll Free: 800/ 323-9243 (voicemail) or Locally: 217/ 206-
6118

Office: Brookens Hall – BRK 311

Website: <http://www.uis.edu/teponline/>

Email: ttana2@uis.edu

Online Program Coordinator: Tyler Tanaka

General Information about UIS' Online Programs

Toll Free: 800/ 323-9243 (voicemail) or Locally: 217/ 206-
7421

Office: University Hall – UHB 3004

Email: hmccr1@uis.edu

Holly McCracken, Senior Online Coordinator/Director
CLAS Online Programs