

**ARTICULATION AGREEMENT
BETWEEN
Ozark Technical Community College
AND
NORTHWEST MISSOURI STATE UNIVERSITY**

**AAS Business and Marketing to
Bachelor of Science in Business Management**

OVERVIEW:

This formal program articulation agreement is made and entered into by Northwest Missouri State University, hereinafter referred to as Northwest, and Ozark Technical Community College, hereinafter referred to as OTC. By this agreement, OTC and Northwest express a shared commitment to increasing opportunities for student access to and success in higher education. By clarifying transfer policies and procedures, which assure articulation between programs, the institutions seek to assist students in making a seamless transfer from the associate to the baccalaureate degree.

PURPOSE:

This agreement provides students who have earned an AAS Business and Marketing the opportunity to complete a Bachelor of Science in Business Management at Northwest. Any OTC student who has earned an AAS Business and Marketing is guaranteed that Northwest will accept designated freshman and sophomore business credit hours, general education credits required for the AAS degree, plus any freshman and sophomore general education hours required by Northwest beyond the AAS degree. Northwest will apply such to the Bachelor of Science degree in Business Management in a manner consistent with the treatment of native students.

CONDITIONS OF TRANSFER:

Section I: Admissions and Matriculation

OTC students maintaining continuous enrollment under this agreement or matriculating into Northwest within one year from the last registration date with OTC will be afforded the same treatment and protection as Northwest native students enrolled under the Northwest catalog in effect the year the student officially matriculates from OTC.

Criteria for acceptance into the Bachelor of Science in Business Management will be the same for transfer as for native students.

Students seeking admission to Northwest must have a minimum 2.00 cumulative grade point average (GPA) for all college work attempted.

Admission to some undergraduate programs is competitive. While all students who achieve a 2.00 cumulative GPA in transfer will be fully considered, Northwest may offer admission to students based on their relative ranking of the college cumulative GPA.

The grade point average used to determine admission to the baccalaureate program will be

calculated based upon the academic policies of Northwest. Courses in progress will not be used for calculating GPA.

Students must supply official OTC transcripts (and those from any other colleges) to Northwest.

Transcripts will be evaluated by representatives from the Business Management Program and the Office of Admissions at Northwest.

The Office of Admissions at Northwest has established application procedures and deadlines. Students should contact the Office of Admissions for details or consult the Northwest Undergraduate Academic Catalog.

Transfer students from OTC will have access to financial aid, scholarships, and student services on the same basis as native students. Students will be referred to "Financing Your College Education," available from Northwest's Financial Assistance Office, for more details.

Northwest will apply the same academic progress and graduation standards to OTC transfer students as those applicable to native students.

Section II: Transfer of Credit

A maximum of 84 credit hours will be accepted by Northwest from OTC to be applied to the Bachelor of Science degree with a major in Business Management.

Courses that are developmental (below 100 level courses) are not transferable toward a baccalaureate degree.

Only academic courses with passing letter grades (A, B, C, D) will be accepted towards graduation credit hour requirements. Courses with grades of (F) and (AU) do not count towards graduation credit hours, but are used in computing cumulative GPA.

Students who have earned scores on Advanced Placement (AP) or International Baccalaureate (IB) tests offered in high school may be awarded college credit after evaluation of official score reports from the College Entrance Examination Board. Accepted credit will be recorded on a student's transcript in accordance with the Northwest grade policy. Credit is not granted for an AP or IB score if the student completes a college course equivalent to the AP or IB subject.

Students may earn college credit by examination in the College Level Examination Program (CLEP) in selected subject areas if scores meet the score requirements outlined in Northwest's undergraduate academic catalog. Official scores must be submitted to the Office of Admissions at Northwest. Credit is not granted for CLEP scores if the student has completed a college course in the subject.

Northwest will accept for credit, courses taken while the student is enrolled in high school under the Dual Enrollment Program, as long as the courses are not vocational in nature and follow the Missouri CBHE Guidelines for Dual Enrollment Courses issued October 1999. In order to have credit evaluated and recorded, the Office of Admissions must receive an official transcript from the college or university granting the credit.

Section III: Advanced Standing Requirement

To ensure students have the necessary tools to begin study in the major area, the Department of Marketing and Management requires that students must meet certain requirements before enrolling in advanced coursework. Students making application to major in Business Management must achieve **Advanced Standing**. Failure to achieve **Advanced Standing** will prohibit the student from graduating with a degree granted by Northwest's Marketing and Management Department. Students are considered to have achieved **Advanced Standing** only when they have a cumulative 2.00 GPA or better AND a "C" or better in each of the five courses listed below:

- Math 17-114 General Statistics I
- Math 17-118 College Algebra
- Acct 51-201 Accounting I
- Econ 52-150 General Economics I
- Econ 52-151 General Economics II

Section IV: Program Plan

Students falling under this program articulation agreement will be responsible for successfully completing the following requirements. **Note:** It would be advisable for students to confer with their OTC advisor prior to enrolling, in order to ensure they take the appropriate courses required at Northwest.

YEARS ONE AND TWO: OTC AAS Business and Marketing®

The following courses will be accepted from Ozark Technical Community College:

Ozark Technical Community College			Northwest Missouri State University		
Course Number	Course Title	Hrs	Course Number	Course Equivalent	Hrs
BUS110	Principles of Business	3	54-920	Management Elective	3
BUS130	Principles of Marketing	3	55-330	Principles of Marketing	3
BUS140	Business Communications	3	54-310	Managerial Communications	3
BUS150	Principles of Management	3	54-313	Management Process & Behavior	3
BUS200	Leadership	3	54-920	Management Elective	3
BUS285	Occupational Seminar	1	54-920	Management Elective	1
BUS290	Co-op Ed/Intern/Related Elective	3	54-920	Management Elective	3
ACC220	Principles of Accounting I	4	51-201	Accounting I	3
ACC225	Managerial Accounting	4	51-202	Accounting II	3
CIT101	Microcomputer Applications	3	44-130	Computer & Info Technology	3
ENG102 COM105	Communication Elective: *Composition II or *Public Speaking	3	10-112 29-102	Communication Elective: Composition II or Fund of Oral Communication	3
ECO270	Principles of Economics I	3	52-150	General Economics I	3
ENG101	Composition I	3	10-111	Composition	3
HLT101	Lifetime Wellness	2	22-110	Lifetime Wellness	2
PLS101	American Government & Politics	3	34-102	Intro to American Gov't and Politics	3
MAT130 MAT210	Mathematics Elective *College Algebra *Statistical Methods	3	17-118 17-114	Mathematics Elective, recommend: College Algebra or General Statistics	3
BIO100 BIO105 BIO140	SCIENCE ELECTIVE, recommend: Life Science Environmental Science Human Anatomy	4	04-102/103 04-102/103 04-911/918	General Biology Lab General Biology and Lab Life Science Requirement and Lab	4

BUS120	RELATED ELECTIVES recommend:	12	55-331	Related Electives: select 4	12
BUS160	Retailing		53-311	Retailing	
MAT	Business Law		17-118/114	Business Law	
ECO275	College Algebra/Statistical Methods		52-151	College Algebra/General Statistics	
	Principles of Economics II			General Economics II	
	Total	63			

The following courses are **required** to fulfill the additional hours required for the BS in Business Management degree from Northwest. These courses may be taken at either Ozark Technical Community College or Northwest. A **maximum of 84 credit hours** from Ozark Technical Community College will transfer to Northwest.

Ozark Technical Community College			Northwest Missouri State University		
Course Number	Course Title	Hours	Course Number	Course Equivalent	Hours
PHY100 PHY101 PHY110	Science from the following: Introduction to Astronomy Physical Science Introduction to Geology	4	40-122/123 40-102/103 27-110/111	Science from the following: Descriptive Astronomy and Lab The Physical Sciences and Lab General Geology and Lab	4
HST120 HST130	Discovery to Reconstruction OR Reconstruction through WWII	3	33-905 33-905	American History Requirement OR American History Requirement	3
ENG102 COM105	Course not taken above: Composition II or Public Speaking	3	10-112 29-102	Composition II or Fund. of Oral Communication	3
	Electives from BUS, BST, CIT, ACC, or PSY	9		General Electives	9
	Total	19			

Online Courses

The following courses must be completed at Northwest:

Course Number	Course Title	Hours
39-171	Introduction to Philosophy	3
13-102 19-201 43-101	Two courses from the following: Art Appreciation The Enjoyment of Music Theatre Appreciation	6
44-317	Management Information Systems	3
51-408	Managerial Accounting	3
52-354	Labor Economics	3
53-324	Fundamentals of Business Finance	3
54-316	Organizational Theory & Behavior	3
54-315	Production and Operations Management	3
54-318	Entrepreneurship	3
54-413	Business and Society	3
54-417	Organizational Policy and Decision Making	3
54-314	Human Resource Management	3
55-332	Promotion	3
55-438	International Business	3
	TOTAL	42

TOTAL HOURS FOR BACCALAUREATE: 124
Minimum Required Hours For Baccalaureate - 124

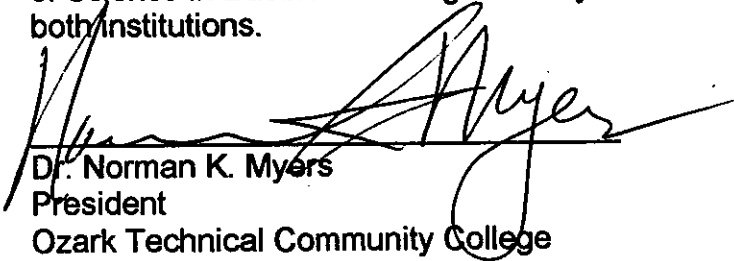
Online Courses

TERMS OF AGREEMENT:

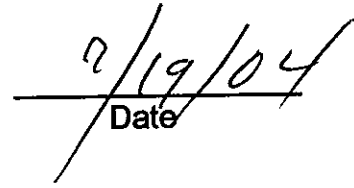
This agreement is made and entered into in the academic year 2003-2004 and remains in force unless changed in writing by mutual agreement of both parties. The agreement may be amended at any time with the approval of both parties and is subject to regular review to assure currency with the respective degree requirements. Should either party desire to discontinue this agreement, advance notification of two years will be required.

SIGNATURES:

Ozark Technical Community College and Northwest Missouri State University hereby enter into this program articulation agreement leading from the AAS Business and Marketing to the Bachelor of Science in Business Management by the affixing of signatures of the chief executive officers of both institutions.



Dr. Norman K. Myers
President
Ozark Technical Community College



Date

Dean L. Hubbard
President
Northwest Missouri State University

Date

April 29, 2004