OZARKS TECHNICAL COMMUNITY COLLEGE

Dental Hygiene
Application Checklist
Updated 08/23/22
**TESTING UPDATE

APPLICATION DEADLINE:
- **May 31 - This cohort begins in the fall semester (August)**
- **Location: OTC Springfield Campus, 1001 E. Chestnut Exp., Springfield, MO**

The Dental Hygiene Program is a selective admission program and admission is determined by a points-based system. Points are awarded on the grades made in the preadmission classes, completion of clinical observations hours or CDA experience, Bennett, Wonderlic and Pegboard test scores, cumulative GPA on all courses completed, and residency status. For additional information, visit the Candidate Selection Form here on the DHY Admission Information webpage.

An incomplete file will not be considered – Complete the following by the application deadline

- ❑ Complete OTC admissions process.
- ❑ *Complete the preadmission required courses.
- ❑ Request to have all official transcripts mailed to OTC. If classes were completed at OTC, a transcript is not required.
- ❑ **All preadmission requirements must be completed by the application deadline (May 31).**
- ❑ ******Complete testing early and by the application deadline (May 31). **Registration is required through Testing Services!** Click here for registration and information.
- ❑ Submit Dental Hygiene application to the Health Sciences office **by the application deadline (May 31)**. Instructions are on the form. **Incomplete files will not be considered.**
- ❑ If applicant is a current CDA with at least 3 years' experience, submit a completed Work Experience Statement form **by the application deadline (May 31). CDA must have been active throughout length of employment.**
- ❑ Verification of the CDA certification for three years must be included with the Work Experience Statement.
- ❑ If applicant is **not** a current CDA, complete 24 hours of clinical observation/job shadowing **by the application deadline (May 31)**. The clinical observation form to be used for documentation may be found here.
- ❑ The TOEFL is required by student if English is not student's primary language. Additional information below. Results are due by the application deadline.

GRADES/GPA

*A GPA less than 2.5, will not be given points as outlined on the Candidate Selection form.

*Complete preadmission courses with a grade of "C" or higher for points as outlined in the Candidate Selection form.

*The cumulative GPA score includes all courses completed at accredited institutions transferred to OTC.

TESTING - *Test early – appointments fill up quickly at Testing Services*.

**Student may take the Bennett, the Wonderlic, and the Peg Board testing once in an application cycle. (June 1 – May 31).

**Schedule and complete through Testing Services at OTC.

**Test results are due by the application deadline.
**Results are known immediately. Testing Services will deliver test results to the Health Sciences office.
**If student is reapplying, new test results will be required by the application deadline.
**Test results expire 2 years from date of testing.
**Tests taken for the Dental Assisting application cycle may be used if they haven't expired.

ENGLISH PROFICIENCY REQUIREMENT:
Students whose primary language is <u>not</u> English must document their English language proficiency. This requires:

- ❖ Minimum **TOEFL iBT** passing score of 81, with a minimum speaking score of 24. *Program will waive TOEFL requirement if the student has already obtained a bachelor's degree from a US regionally accredited University**
- ❖ Student must satisfy this requirement by submitting a current TOEFL iBT score (Test of English as a Foreign Language) **by the application deadline**.
- ❖ Testing is completed through the TOEFL website.
- ❖ The TOEFL report scores are valid for 2 years from the test date.
- ❖ This is separate from the test taken to be admitted to OTC.
- ❖ Results must be emailed to healthsciences@otc.edu by the application deadline.

NOTIFICATION OF ACCEPTANCE:
- Based upon the program's admission scoring system, the top 20 applicants are offered a position in the program and will receive information on the necessary steps to complete the program admission.
- In the event of a tie in final points, the student's cumulative GPA will be used in the selection process.
- Information regarding acceptance or non-acceptance into the program is EMAILED to the student's OTC email account with a deadline to accept the position.
- The accepted students will receive an acceptance packet task list through their OTC email account to complete the admission process.

REAPPLICATION:
- ➢ Applicants and alternates not selected for admission must notify the Health Sciences Office, if they wish to pursue admission into the program the following application cycle.
- ➢ Applications must be renewed annually.
- ➢ Inactive application files will be shred after 12 months.

Contact the Health Sciences office with any questions at (417) 447-8803 or healthsciences@otc.edu.

Dental Hygiene students must be able to perform essential functions. Technical Acceptance Standards refer to nonacademic admissions criteria essential to participate in the dental programs. Click here for the standards:
http://academics.otc.edu/media/uploads/sites/8/2015/11/DAS_TECHNICAL_ACCEPTANCESTANDARDSPDF.pdf

OTC cannot guarantee that students classified under the Deferred Action for Childhood Arrivals (DACA) program will receive approval to take the licensure exam after program completion. Please contact the state or national agency that administers the professional licensure exam to inquire about licensure exam requirements.

Background Check – Students with a felony or a significant criminal history may not be able to participate in clinical experiences at some of our sites and may not be able to apply for a license to practice. Contact the Health Sciences Office for additional information (healthsciences@otc.edu).