

OZARKS TECHNICAL COMMUNITY COLLEGE

ASSOCIATE of SCIENCE in NURSING Application Checklist

APPLICATION DEADLINES:

- **February 15 for the hybrid cohort**
 - This cohort begins in June & graduates in March
- **April 15 for the Table Rock hybrid cohort**
 - This cohort begins August & graduates in May
- **June 15 deadline for the hybrid cohort**
 - This cohort begins in October & graduates in July
- **August 15 deadline for the hybrid cohort**
 - This cohort begins in January & graduates in October

The Associate of Science in Nursing Program is a selective admission program and admission is determined by a points-based system. Review the ASN scoring guide [here](#)

Applicant must be an LPN to apply to this program. Incomplete files will not be considered.

- Complete OTC admission process. Visit www.otc.edu/start-here
- Attend an informational session. Visit [here](#) for dates and times. This is recommended but not required.
- Complete preadmission courses. See the Advisement Guide or Preferred Course Sequence [here](#) for specific requirements.
- Official transcripts from accredited schools attended other than OTC must be received by the application deadline.
- Submit the Associate of Science in Nursing application to the Allied Health office by the application deadline. Instructions are on the application. Find application [here](#).
- Submit a current resume with the ASN application.

TESTING INFORMATION:

- ✓ Student with a complete file by the application deadline, will be invited to schedule the HESI exam. Students will be contacted by email (OTC account) to schedule a date and make payment to complete the HESI LPN-ADN exam.
- The HESI LPN-ADN Entrance exam must be completed with a score of **850 or above**.
- **Applicant is responsible for the cost of the exam, and must be paid prior to taking exam.** If you have previously taken the HESI LPN-ADN Entrance exam through another nursing program, that score can be considered in the application process. You must provide a copy of the score for your file.
- **Entrance exam** scores will only be valid for **2 years**. Scores greater than 2 years old will be invalid, and the exam will need to be retaken.

CONDITIONAL ACCEPTANCE OCCURS IN THE FOLLOWING SITUATIONS:

- OTC PN students may be given “conditional acceptance” for the ASN program. This “conditional acceptance” will be based on the admission score total using the Adult Health Kaplan exam score taken during the PN program.
- The minimum score on this exam must be 67.1 or higher.
- Once the applicant completes the PN program requirements, the **HESI LPN-ADN Entrance exam** will be taken and that score will be used to calculate the final admission point total and admission rank and to award “final acceptance” into the ASN program.
- Students completing pre-admission requirements in the semester of the application deadline will be conditionally accepted. Student must complete preadmission courses with a grade of C or higher. Admission scores will be recalculated upon receipt of final grades. Students not taking preadmission required courses at OTC will be required to submit an unofficial transcript for conditional acceptance and an official transcript for final acceptance.

📁 Ozarks Technology Community College Practical Nursing graduates accepted into the ASN program are required to submit a current Missouri LPN license to the Allied Health Department within 90 days from date of PN graduation to remain in the ASN program. All other students are required to submit a current Missouri LPN license by application deadline.

📁 In the event of a tie in the admission score totals, the largest number of verified years of experience as an LPN will be the deciding criteria.

NOTIFICATION OF ACCEPTANCE:

- Based upon the program’s admission scoring system, the top 24 applicants will be offered a position in the program and will receive information on the necessary steps to complete the program admission.
- Letters are mailed out to the address on the application, by USPS, indicating acceptance or non-acceptance into the program.
- The accepted students will receive an acceptance packet through their OTC email account to complete the admission process.

REAPPLICATION:

- ✓ Applicants and alternates not selected for admission are requested to notify the Allied Health office at their earliest convenience to move their file to the next available deadline.
- ✓ Applications must be renewed annually.
- ✓ Inactive application files will be shred after 12 months.
- ✓ Contact the Allied Health Office with any questions at (417) 447-8803 or alliedhealth@otc.edu

Graduation from the OTC ASN Program does not guarantee eligibility to take the NCLEX-RN exam.

OTC cannot guarantee that students classified under the Deferred Action for Childhood Arrivals (DACA) program will receive approval to take the licensure exam after program completion. Please contact the state or national agency that administers the professional licensure exam to inquire about licensure exam requirements.

Background Check – Students with a felony or a significant criminal history may not be able to participate in clinical experiences at some of our sites and may not be able to apply for a license to practice. Contact the Allied Health Office for additional information (alliedhealth@otc.edu).