

OZARKS TECHNICAL COMMUNITY COLLEGE

PHYSICAL THERAPIST ASSISTANT

Application Checklist

APPLICATION DEADLINE:

- **September 1st** - This cohort begins in the spring semester (January)
- **Location:** Richwood Valley campus, located on Highway 14, approximately 1.5 miles west of Highway 65, at 3369 W. Jackson St., Nixa, MO

The Physical Therapist Assistant Program is a selective admission program and admission is determined by a points-based system. Points are awarded on grades made in preadmission requirements, degrees & certificates, honors & awards, service industry experience, and personal interview and writing samples.*

**A 3.0 GPA is required to be considered for the interview process.*

An incomplete file will not be considered Complete the following by the application deadline

- Complete OTC admissions process. Visit www.otc.edu/start-here
- Attend an informational session. Visit [here](#) for dates and times.
- Complete preadmission courses. See Preferred Course Sequence [here](#) for specific requirements. **Official transcripts from accredited schools attended other than OTC must be received before the application deadline.**
- Submit the Physical Therapist Assistant application to the Allied Health Office **by the application deadline (September 1)**. Instructions are on the application. Find application information [here](#).
- Complete 20 hours of clinical observation **by the application deadline (September 1)**. Click [here](#) for the form and additional information.
- Submit an autobiographical essay **by the application deadline (September 1)**. Click [here](#) for the rubric outlining instructions.
- ¹Submit a resume **by the application deadline (September 1)**.

¹RESUME INSTRUCTIONS:

- Name and address
- Educational background (institution, dates, area of study, graduation date, degree)
- Employment records (employer, location, position, dates, supervisor)
- Volunteer work (organization, nature of work, dates, supervisor)
- Membership in professional/honor societies (name & dates)
- Honors/awards received
- Organizations/boards/committees on which you served
- Primary interests/extracurricular activities

SELECTION FOR INTERVIEW PROCESS:

Points are given on the following criteria. The 48 applicants with the highest score will be interviewed.

- Complete file
- Academic Preparedness (GPA must be 3.0 or higher in preadmission requirements)
- Degree or certificate completion (highest degree is used)
- Honors/awards
- Experience in a service industry more than 6 months
- Autobiographical essay

INTERVIEW PROCESS:

- An interview letter will be mailed to the address on the application and an email sent to OTC email account regarding the date, time, and location of the interview. Please notify Allied Health of any changes in contact information: name, address, or phone number.
- The interview is approximately 1 hour in length. The applicant will be asked questions by a variety of interviewers.

NOTIFICATION OF ACCEPTANCE:

- ✓ Based upon accumulated points given for the selection of the interview process and the interview points, the 24 applicants with the highest scores will be offered a position in the program and will receive information on the necessary steps to complete the program admission.
- ✓ Letters are mailed out to the address on the application, by USPS, indicating acceptance or non-acceptance into the program.
- ✓ The accepted students will receive an acceptance packet through their OTC email account to complete the admission process.
- ✓ Five alternates will receive a letter and an email sent to the OTC account of their alternate status.
- ✓ Alternates will be notified if a position in the class becomes available.

REAPPLICATION:

- ✓ Applicants and alternates not selected for admission are requested to notify the Allied Health office at their earliest convenience to move their file to the next available deadline.
- ✓ Applications must be renewed annually.
- ✓ Inactive application files will be shredded after 12 months.

Contact the Allied Health Office with any questions at (417) 447-8803 or alliedhealth@otc.edu

ADVISING POST INTERVIEW

Applicants not accepted into the program are invited to a group advising session. Click [here](#) for the informational session webpage for information:

OTC cannot guarantee that students classified under the Deferred Action for Childhood Arrivals (DACA) program will receive approval to take the licensure exam after program completion. Please contact the state or national agency that administers the professional licensure exam to inquire about licensure exam requirements.

Background Check – Students with a felony or a significant criminal history may not be able to participate in clinical experiences at some of our sites and may not be able to apply for a license to practice. Contact the Allied Health Office for additional information (alliedhealth@otc.edu).