

# OZARKS TECHNICAL COMMUNITY COLLEGE

## EMS – Paramedic Application Checklist

### APPLICATION DEADLINES:

- November 3<sup>rd</sup> includes Springfield Campus and Waynesville Center
  - Program classes for these locations begin in the spring semester
- July 3<sup>rd</sup> includes the Table Rock Campus
  - Program classes for this location begin in the fall semester

*The Paramedic Program is a selective admission program and admission is determined by a points-based system. Points are awarded on the FISDAP exam, academic performance, EMT work experience, and references. For additional information, visit the Candidate Selection form on the EMS webpage: <https://academics.otc.edu/alliedhealth/emt/emt-paramedic-admission-information/>*

***An incomplete file will not be considered – Complete the following by the application deadline***

- Complete the OTC admissions process. Visit [www.otc.edu/start-here](http://www.otc.edu/start-here)
- Attend an informational session. Visit [here](#) for dates & times. This is recommended but not required.
- Complete the preadmission required courses. Review the Preferred Course Sequence located [here](#). Official transcripts from accredited schools attended other than OTC must be received by the application deadline.
- Submit 3 professional references **by the application deadline**. The form may be found [here](#).
- Schedule FISDAP testing by emailing [paramedic@otc.edu](mailto:paramedic@otc.edu)
- FISDAP information is found on the Admission Information [here](#): **Testing must be completed by the application deadline.**
- Submit a completed application for the Paramedic Program to the Allied Health office **by the application deadline**. Instructions are found on the [form](#).
- Provide a copy of Missouri EMT license with your application. OTC does offer EMT basic. Click [here](#) for additional information.

### **NOTIFICATION OF ACCEPTANCE:**

- ✓ Based upon the program's admission scoring system, the accepted applicants are offered a position in the program and will receive information on the necessary steps to complete their program admission.
- ✓ Letters are mailed out to the address on the application, by USPS shortly after the deadline, indicating acceptance or non-acceptance into the program.
- ✓ The accepted students will receive an acceptance packet email through their OTC email account to complete the admission process.

### **REAPPLICATION:**

- ✓ Applicants and alternates not selected for admission must notify the Allied Health Office, if they wish to pursue admission into the program the following application cycle.

- ✓ Applications must be renewed annually.
- ✓ Inactive application files will be shredded after 12 months.

**ADDITIONAL INFORMATION**

- ✓ Contact the Allied Health office with any questions at (417) 447-8803 or [alliedhealth@otc.edu](mailto:alliedhealth@otc.edu).

***OTC cannot guarantee that students classified under the Deferred Action for Childhood Arrivals (DACA) program will receive approval to take the licensure exam after program completion. Please contact the state or national agency that administers the professional licensure exam to inquire about licensure exam requirements.***

***Background Check – Students with a felony or a significant criminal history may not be able to participate in clinical experiences at some of our sites and may not be able to apply for a license to practice. Contact the Allied Health Office for additional information ([alliedhealth@otc.edu](mailto:alliedhealth@otc.edu)).***

Updated 8/1/18