

# Ozarks Technical Community College

## Occupational Therapy Assistant Program

### Fieldwork student learning Contract

This learning contract is an agreement between the fieldwork student, academic fieldwork coordinator, and clinical supervisor. The contract is to be read and signed below by the participants mentioned above after careful review of the following items. By signing this contract all parties agree to the understanding of what is expected of the clinical supervisor, student, and academic fieldwork coordinator for successful completion of level II fieldwork.

#### **Expectations**

The student shall:

- Perform diligently with tasks as assigned by supervisor and AFWC.
- Complete requirements for level II clinical rotation as outlined in fieldwork performance evaluation
- Demonstrate competency of entry level practitioner at the end of level II rotation
- Meet weekly site specific objectives as formulated between site and fieldwork program
- Complete weekly tracking forms
- Collaborate with clinical supervisor as needed for optimal treatment interventions and optimal patient outcomes

The clinical supervisor shall:

- Provide supervising tasks as necessary
- Collaborate with AFWC as necessary
- Enrich student's learning via demonstration, analysis, and feedback
- Review weekly tracking forms with student and AFWC (as needed)
- Provide clear and concise constructive feedback to student in order to develop clinical skills
- Complete AOTA fieldwork performance midterm and final evaluation in addition to any other necessary fieldwork program documents

The academic fieldwork coordinator shall:

- Collaborate with student and clinical supervisor both individually and conjunctively
- Perform site visits as necessary and in conjunction with accreditation guidelines
- Provide effective written and oral communication to site, employees of fieldwork site, student, and clinical supervisor
- Provide necessary materials needed to complete fieldwork rotation
- Assist in development and enrichment of student learning (can be independently or in conjunction with supervisor)
- Contribute to supervisor evaluations as deemed necessary

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X \_\_\_\_\_

(Student signature)

X \_\_\_\_\_

(Supervisor signature)

X \_\_\_\_\_

(Academic fieldwork coordinator)

**Directions:**

1. Read page 1
2. If agreeable, designated parties sign at appropriate spots
3. Option 1: sign electronically (please indicate so next to signature)
  - a. Option 2: sign and fax to 417-447-8854 attn: Kacie Sims OTA academic fieldwork coordinator
4. Completed learning contract will be filed in confidential student folder

If you have any additional questions, suggestions, or comments please feel free to contact me via any of the methods from information provided below. Thank you!

Kacie Sims, BS, COTA/L  
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