

# Student Learning Experience Task Force Project Charter

## Executive Summary:

Create an OTC task force to examine and describe the current student learning experience (baseline) across the college. Then identify viable recommendations for implementation and improvement, in an effort to better ensure that every student at OTC is getting an optimal learning experience.

### The problem we are trying to solve:

***“The college realizes that not every student is getting an optimal learning experience. How can the college get closer to ensuring that they do?”***

***For the purposes of the SLE TF at OTC, the “student learning experience” is defined as “the relationships, processes, and perceptions that support and directly develop student learning.”***

## Project Goal

***SMART: Specific, Measurable, Attainable, Relevant, and Time-bound***

- Present a written report to the Provost that outlines a minimum of five viable recommendations that would improve the OTC student learning experience by the Provost’s established deadline of May 15, 2023.

## Deliverables

1. A written report that includes a minimum of five viable recommendations (each with a minimum of one option for successful implementation) to improve the student learning experience
2. PowerPoint summary version of the report for presentations
3. Identify task force findings presenters as appropriate

## Business Case / Background

### Why are we doing this?

- To better provide an optimal student learning experience for all students
- To improve student completion and retention across the college
- To examine our teaching and learning delivery, practices, procedures, processes, policies, and supports in order to create and implement strategic improvements

## Benefits, Costs, and Budget

### Benefits:

- Increase student course completion and retention
- Increase tuition revenue
- Improve course quality, delivery, and accessibility
- Establish the need for creation and adoption of course quality standards
- Further share and adopt effective pedagogical, research-based teaching practices across all faculty
- Incorporate a student-first approach to course design, assessment, and evaluation of courses (and faculty)
- Examine and establish OTC's culture of teaching and learning

### Costs:

- N/A

### Budget needed:

- TBD

## Scope and Exclusion

### In-Scope:

- Student learning experience in the classroom and classroom adjacent
- All things under Academic Affairs purview
- Areas, processes, procedures, processes, policies, and departments that support student learning or the classroom experience
- Student learning readiness and onboarding
- All things assessment
- Identify any areas for further study (beyond Academic Affairs)

### Out-of-Scope:

- Student Success, navigators, advising, individual faculty or course performance

## Project Team

**Project Sponsor:** Provost/Vice Chancellor - Academic Affairs (Provost)

**Project Lead:** Julie Coltharp, Megan Weaver, Jennifer Dunkel (JJAM)

**Project Team:** Student Learning Experience Task Force (SLE TF)

**Additional Stakeholders:** students, faculty, adjuncts, staff, Academic Affairs, Student Success, Student Services, Location leadership, Chancellor, Cabinet members, Deans Council, Board of Trustees, Marketing and Communications, the OTC Community, dual credit, Center for Academic Innovation (CAI), IT, strategic planning

## Measuring Success

### What is acceptable:

1. Task force consensus of findings and recommendations, agreement of JJAM
2. Delivery of a completed, error-free report by May 15, 2023
3. Delivery of the summary PowerPoint by May 15, 2023