

OZARKS TECHNICAL COMMUNITY COLLEGE

BEHAVIORAL HEALTH SUPPORT

Application Checklist

Updated 2/08/2024

APPLICATION DEADLINES:

- ✓ **November 5 deadline**
 - BHS 200, PSY 110, PLS 101, ENG 100 (or ENG 101) and COM 100 (or COM 105) must be completed in or before the fall semester
 - Upon acceptance, remaining BHS classes start the spring semester
 - Format includes online lecture and weekly meetings at an OTC campus or site.

The Behavioral Health Support Program is a selective admission program and admission is determined by a points-based system. Points are awarded on completion of preadmission requirements, references, and the interview score.

An incomplete file will not be considered – Complete the following by the application deadline

- Complete OTC admissions process. Visit www.otc.edu/start-here
- Complete preadmission courses or be in progress of completing when applying. See Suggested Course Sequence for specific requirements. This can be found on the BHS homepage: <https://academics.otc.edu/bhs/>
- All official transcripts from accredited schools attended other than OTC must be received before the application deadline.**
- Submit the Behavioral Health Support application online at <https://apply.OTC.edu> **by the application deadline.** Instructions are on the application.
- Submit 3 references within the OTC application portal **by the application deadline.**

PREADMISSION/GENERAL EDUCATION COURSES:

- All preadmission BHS and PSY courses must be completed with a grade of "C" or higher **or be in progress of completing when applying.**
- Points are given on grades made in these classes as part of the selection process.
- General education courses on the Preferred Course Sequence may be completed before applying to the program or while in the program

INTERVIEW PROCESS

- ✓ The interviews are held in a multi-station format and applicants should plan to be in attendance for one hour.
- ✓ Students will be invited to an interview based on the following criteria by the application deadline:
 - Complete OTC admissions process
 - All official transcripts have been received at OTC's Admission Office
 - Achieve a "C" or higher in preadmission courses outlined on the preferred course sequence
 - All references have been received at the Allied Health Office by the application deadline
- ✓ Approximately two weeks in advance of the interview, you will be notified by USPS to your home address and email to your OTC email address regarding the date, time and location of the interview. Notify the Behavioral Health Support Office of any change in name, address, or phone number. This office is located on the Springfield campus in the Information Commons East Building, Room 351N. The phone number is 417-447-8265. The BHS program email address is bhsprogram@otc.edu. Responsibility for failing to receive the letter due to incorrect contact information will fall to the student.
- ✓ The interview is approximately 50 minutes in length. The applicant will be asked questions by a panel of interviewers. The questions will demonstrate the applicant's level of academic ability, professionalism, and potential ability to be a successful member of the behavioral health support team.

NOTIFICATION OF ACCEPTANCE

- Based upon the program's admission scoring system, the top 20 applicants will be offered a position in the program and will receive information on the necessary steps to complete the program admission.
- Letters are mailed out to the address on the application, by USPS, indicating acceptance or non-acceptance into the program.
- The accepted students will receive an acceptance packet through their OTC email account to complete the admission process.

REAPPLICATION

- ✓ Applicants and alternates not selected for admission need to notify the Behavioral Health Support office if they wish to pursue admission into the program during the following application cycle.
- ✓ Applications must be renewed annually.
- ✓ Inactive application files will be shredded after 18 months.

Contact the Behavioral Health Support office with any questions at (417) 447-8265 or bhsprogram@otc.edu

OTC cannot guarantee that students classified under the Deferred Action for Childhood Arrivals (DACA) program will receive approval to take the licensure exam after program completion. Please contact the state or national agency that administers the professional licensure exam to inquire about licensure exam requirements.

Background Check – Students with a felony or a significant criminal history may be restricted in where to participate or disqualified from participating in practicum experiences. Contact the BHS Program Director for additional information (crabted@otc.edu).
