

OZARKS TECHNICAL COMMUNITY COLLEGE

OTA 4.2

Disciplinary Suspension

A. Purpose

To maintain compliance with Standard A.4.4 set forth by the Accreditation Council for Occupational Therapy Education (ACOTE)

B. OTC Policy Connection

All associated OTC Policies

C. OTA Program Procedure

1. Students may be warned and/or suspended for disciplinary actions related to conduct while in the OTA Program. The following are a list of possible conduct issues, but this list is not meant to be exhaustive.

- academic dishonesty observed and documented by an instructor
- disruptive behavior in the classroom observed and documented by an instructor
- disrespectful attitudes and interactions with peers, faculty, clients or others which demonstrates lack of professionalism
- hostile and/or aggressive behavior or speech toward others
- failure to complete requirements of OTA courses, including the completion of all coursework in a timely fashion
- behaviors which compromise safety of peers, faculty, or clients
- failure to follow program attendance policies
- inability to abide by any college and/or program policy or procedure
- failure to meet criteria for probation
- failure to meet readmission criteria as documented
- failure to meet the ethical or safety guidelines outlined in this manual, the Fieldwork Performance Evaluation, the Missouri Board of OT Code of Ethics, or AOTA Code of Ethics
- failure to meet the OTA Program Essential Functions

2. First Episode of Disciplinary Issues

- Students will be given one verbal warning by the associated instructor and/or the Program Director.

3. Second Episode of Disciplinary Issues

- Students will receive a written warning, including a probationary contract, from the OTA Program Director in consultation with the appropriate OTA instructor and Dean of Health Sciences, if applicable.

4. Failure to Meet Disciplinary Contract

- In the event a student has been on disciplinary probation and fails to meet the requirements of the probationary contract agreed upon by the student, instructor, Program Director, and/or Dean of Health Sciences, the student may be suspended from the program immediately or at the end of the semester based on individual circumstances.

5. While on probation, students are not allowed to serve in leadership capacities within the program such as SOTA or other class officer.

6. If the student is suspended from the OTA Program for disciplinary reasons, the student will not be allowed to re-enter the OTA Program, regardless of academic performance.

7. Students who are suspended from the OTA Program due to positive drug screen must follow the Health Sciences policy for drug screening procedures.

Reviewed 3/26/22

Set for next review 3/26/24