

OZARKS TECHNICAL COMMUNITY COLLEGE

Medical Laboratory Technician

Application Checklist

Updated 2/16/2024

APPLICATION DEADLINE:

- February 15 – This cohort begins in the summer semester (June)
- Location: Richwood Valley campus, located on Highway 14, approximately 1.5 miles west of Highway 65, at 3369 W. Jackson St., Nixa, MO 65714.

The Medical Laboratory Technician Program is a selective admission program, and admission is determined by a points-based system. Points are awarded for academic preparedness and references.

¹A phlebotomy program must be completed or in progress by the start of the MLT program in the Summer. It is expected that students will enroll in a phlebotomy program the Spring semester before they enter the MLT program. See page 2 for additional information.

An incomplete file will not be considered – Complete the following by the application deadline:

- Complete the OTC admissions process.
- Attend an informational session. Visit [here](#) for dates and times. This is recommended but not required.
- Complete preadmission courses. See the Preferred Course Sequence [here](#) for specific requirements. (If a passing grade is not achieved after two attempts in any program preadmission requirement, an applicant may not be considered for the program. Please email healthsciences@otc.edu to request additional information.)
- Official transcripts from accredited schools attended other than OTC must be received before the application deadline.**
- Submit a Medical Laboratory Technician application using the online application portal apply.otc.edu by the **application deadline (February 15)**.
- Provide 3 professional references during the online application process **by the deadline**. Select individuals who are able to comment on your academic potential, work performance or potential to function in a health care field.

INTERVIEW PROCESS:

- Applicants who have met all of the requirements are considered for an interview.
- Emails regarding the date, time, and location of the interview are sent out approximately two weeks in advance. Please notify Health Sciences of any change in name, email address, or phone number.
- The interview is approximately 15 minutes in length. The applicant is asked questions by a group of interviewers.

NOTIFICATION OF ACCEPTANCE:

- Based upon the program's admission scoring system, the top 20 applicants will be offered a position in the program and will receive information on the necessary steps to complete the program admission.
- Information regarding acceptance or non-acceptance into the program will be delivered to students via the online application portal.
- The accepted students will receive an acceptance packet task list through their OTC email account to complete the admission process.

REAPPLICATION:

- ✓ Applicants and alternates not selected for admission can reapply online for the next deadline.
- ✓ Contact the Health Sciences Office with any questions at (417) 447-8803 or healthsciences@otc.edu.

¹Phlebotomy is a pre-requisite for the MLT program.

PLB courses are open to non-MLT students if seats are available.

The Phlebotomy course may be taken in two ways.

- #1 PLB 100 Introduction to Phlebotomy Spring semester, A block
 - PLB 101 Phlebotomy Clinical Spring semester, B block*

***Students must have adequate time in their course and personal schedule to complete 100 hours of clinical internship in 8 weeks during B block. A heavy course load may not allow for this. Please reach out to the instructor, Sarah Schremser, schremss@otc.edu, if you have questions about this option.**

- #2 PLB 100 Introduction to Phlebotomy Spring semester, B block
 - PLB 101 Phlebotomy Clinical Summer semester

PLB courses require instructor permission to enroll. If you are interested, you must email the instructor, Sarah Schremser, schremss@otc.edu, to discuss requirements and scheduling. You may also call the MLT office at (417) 447-7419.

PLB 101 is the clinical portion of the course that is required for the ASCP phlebotomy certification exam and entails practice of phlebotomy skills at a clinical facility for a total of 100 hours. This requires four or more hours of availability at least twice a week. PLB 101 is offered during the second block of the spring semester and the summer semester.

- **Graduation from the MLT Program is not contingent upon passing a certification or licensure examination.**

OTC cannot guarantee that students classified under the Deferred Action for Childhood Arrivals (DACA) program will receive approval to take the licensure exam after program completion. Please contact the state or national agency that administers the professional licensure exam to inquire about licensure exam requirements.

Background Check – Students with a felony or a significant criminal history may not be able to participate in clinical experiences at some of our sites and may not be able to apply for a license to practice. Contact the Health Sciences Office for additional information (healthsciences@otc.edu).