

# OZARKS TECHNICAL COMMUNITY COLLEGE

## PHYSICAL THERAPIST ASSISTANT

### Application Checklist

#### APPLICATION DEADLINE:

- September 1st - This cohort begins in the spring semester (January)
- Location: Richwood Valley campus, located on Highway 14, approximately 1.5 miles west of Highway 65, at 3369 W. Jackson St., Nixa, MO

*The Physical Therapist Assistant Program is a selective admission program, and a points-based system determines admission. Points are awarded on grades made in preadmission requirements\*, degrees & certificates, honors & awards, service industry experience, and a personal interview.*

*\*A 3.0 GPA is required to be considered for the interview process.*

**Complete the following by the application deadline. An incomplete file will not be considered.**

- ☐ Complete the OTC admissions process.
- ☐ Attend an informational session. Visit [here](#) for dates and times.
- ☐ Complete preadmission courses. **Official transcripts from accredited schools attended other than OTC must be received before the application deadline.**
  - Students are advised to complete BCS 210 before beginning PTA program-specific courses. If you need a waiver for this course, please contact [healthsciences@otc.edu](mailto:healthsciences@otc.edu).
- ☐ Submit the Physical Therapist Assistant application to the Health Sciences Office **by the application deadline (September 1)**. Instructions are on the application. Find application information [here](#).
- ☐ Complete 20 hours of clinical observation **by the application deadline (September 1)**. Click [here](#) for the form and additional information.
- ☐ <sup>1</sup>Submit a resume **by the application deadline (September 1)**. \_\_\_\_\_

#### <sup>1</sup>RESUME INSTRUCTIONS:

- Name and address
- Educational background (institution, dates, area of study, graduation date, degree)
- Employment records (employer, location, position, dates, supervisor)
- Volunteer work (organization, nature of work, dates, supervisor)
- Membership in professional/honor societies (name & dates)
- Honors/awards received
- Organizations/boards/committees on which you served
- Primary interests/extracurricular activities

#### SELECTION FOR INTERVIEW PROCESS:

**All files must be complete in order to be reviewed. Points are given on the following criteria. The 48 applicants with the highest score will be interviewed.**

- Academic Preparedness (GPA must be 3.0 or higher in preadmission requirements).
- Degree or certificate completion (highest degree is used)

- Honors/awards- found in the resume
- Experience in a health service industry for more than 6 months.

#### **INTERVIEW PROCESS:**

- An interview letter will be mailed to the address on the application and an email sent to OTC email account regarding the date, time, and location of the interview. Please notify Health Sciences of any changes in contact information: name, address, or phone number.
- The interview is approximately 1 hour in length. The applicant will be asked questions by a variety of interviewers.

#### **NOTIFICATION OF ACCEPTANCE:**

- ✓ Based upon accumulated points given for the selection of the interview process and the interview points, the 24 applicants with the highest scores will be offered a position in the program and will receive information on the necessary steps to complete the program admission.
- ✓ Letters are mailed out to the address on the application by USPS, indicating acceptance or non-acceptance into the program.
- ✓ The accepted students will receive an acceptance packet through their OTC email account to complete the admission process.
- ✓ Five alternates will receive a letter and an email sent to the OTC account of their alternate status.
- ✓ Alternates will be notified if a position in the cohort becomes available.

#### **REAPPLICATION:**

- ✓ Applicants and alternates not selected for admission are requested to notify the Health Sciences office at their earliest convenience to move their file to the next available deadline.
- ✓ Applications must be renewed annually.
- ✓ Inactive application files will be shred after 12 months.

Contact the Health Sciences Office with any questions at (417) 447-8803 or [healthsciences@otc.edu](mailto:healthsciences@otc.edu).

#### **ADVISING POST INTERVIEW**

Applicants not accepted into the program are invited to a group advising session. Click [here](#) for the informational session webpage for information:

***OTC cannot guarantee that students classified under the Deferred Action for Childhood Arrivals (DACA) program will receive approval to take the licensure exam after program completion. Please contact the state or national agency that administers the professional licensure exam to inquire about licensure exam requirements.***

***Background Check – Students with a felony or a significant criminal history may not be able to participate in clinical experiences at some of our sites and may not be able to apply for a license to practice. Contact the Health Sciences Office for additional information ([healthsciences@otc.edu](mailto:healthsciences@otc.edu)).***

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