

OZARKS TECHNICAL COMMUNITY COLLEGE

Respiratory Therapy

Application Checklist

Updated 3/19/2025

APPLICATION DEADLINE:

- February 15 – Classes begin in June (summer semester)
- Location: OTC Springfield Campus, 1001 E. Chestnut Exp. Springfield, MO

¹*The Respiratory Therapy Program is a selective admission program.*

An incomplete file will not be considered – Complete the following by the application deadline:

- Complete the OTC admissions process.
- Attend an informational session. Visit [here](#) for dates and times. This is recommended but not required.
- Complete or be currently enrolled in the preadmission courses outlined on the Preferred Course Sequence by the application deadline. Student must email healthsciences@otc.edu if:
 - a passing grade of “C” or better is not achieved after two attempts in any program preadmission requirement, **OR**
 - your anatomy and physiology sequence will be more than 5 years old at the time of your application deadline.
- **Official transcripts from accredited schools attended other than OTC must be received by OTC Admissions before the application deadline.**
- Submit a Respiratory Therapy application using the online application portal apply.otc.edu by the application deadline.
- Provide 3 professional references during the online application process **by the deadline**. Select individuals who are able to comment on your academic potential, work performance or potential to function in a health care field.
- Complete TOEFL testing if English is not student’s native language and upload results during the online application process **by the application deadline**.

ENGLISH PROFICIENCY REQUIREMENT: (Effective with the February 15, 2019 application deadline.)

Students whose first language is not English must document their English language proficiency. This requires:

- Minimum TOEFL iBT passing score of 81, with a minimum speaking score of 24. **Program will waive TOEFL requirement if the student has already obtained a bachelor’s degree from a US regionally accredited University**
- Student must satisfy this requirement by submitting a current TOEFL iBT score (Test of English as a Foreign Language) during the online application process **by the application deadline**.
- Testing is completed through the [TOEFL](#) website.
- The TOEFL report scores are valid for 5 years from the test date.
- This is separate from the test taken to be admitted to OTC.

¹SELECTION FOR INTERVIEW PROCESS:

The RT Program is a selective admission program. A grade of “C” or better is required in the pre-admission courses to be considered for the interview process. The Preferred Course Sequence outlines the pre-admission courses.

- A score is given for the grade made in all the preadmission requirements.
- All pre-admission courses must be completed by the end of the semester in which the applicant is applying.
- Mid-term grades will be checked in the spring semester student is applying.
- A GPA of 2.5 and higher is required to receive a score.
- A total score is given on submitted references. All 3 references must be received by the application deadline for a complete file.

INTERVIEW PROCESS:

- Applicants who have met all the requirements are considered for an interview.
- An email regarding the date, time, and location of the Health Sciences interview will be sent out approximately two weeks in advance. Please notify Health Sciences of any change in name, email address, or phone number.
- The interview is approximately 15 minutes in length.

NOTIFICATION OF ACCEPTANCE:

- Based upon the program’s admission scoring system, the 20 applicants with the highest score will be offered a position in the program and will receive information on the necessary steps to complete the program admissions.
- Information regarding acceptance or non-acceptance into the program will be delivered to students via the online application portal.
- The accepted students will receive an acceptance packet task list through their OTC email account to complete the admission process.

REAPPLICATION:

- ✓ Applicants and alternates not selected for admission can reapply online for the next deadline.
- ✓ Contact the Health Sciences Office with any questions at (417) 447-8803 or healthsciences@otc.edu.

OTC cannot guarantee that students classified under the Deferred Action for Childhood Arrivals (DACA) program will receive approval to take the licensure exam after program completion. Please contact the state or national agency that administers the professional licensure exam to inquire about licensure exam requirements.

Background Check – Students with a felony or a significant criminal history may not be able to participate in clinical experiences at some of our sites and may not be able to apply for a license to practice. Contact the Allied Health Office for additional information (healthsciences@otc.edu).