**Date:** Thursday, September 14, 2023

**Time:** 3:00 pm

**Location:** Virtual Teams Meeting

**Facilitator:** Mr. Andrew Crocker – President of Faculty Senate

**In Attendance:**

***Officers Present:*** Ms. Tracie Liska (Vice President) Mr. Gabriel McLaughlin (Treasurer), Ms. Angie Messner (Secretary), Mr. Daniel Kopsas (Communications)

***Senators Present:*** Mr. Ross Lowrance, Ms. Cara Griffin, Dr. Susan Inman, Mr. Dan Janssen, Ms. Dawn Wright

***Faculty and Special Guests:*** Dr. Tracy McGrady, Dr. Gavin O’Connor, Mr. Cray Allred, Ms. Elizabeth Van Ness, Ms. Misty Tollett, Ms. Melissa Wittmer, Ms. Erin Canton, Ms. Cindy Cummins, Ms. Mindy Gomez, Dr. Trisha White, Ms. Merrilee Kohout, Ms. Shelby Gannott

***Call to Order:***

* Meeting called to order at 3:03pm.
* Roll call – *Ms. Angie Messner*

***Reading and Approval of the Minutes:***

* May 2023 Faculty Senate meeting minutes were approved by Andrew Crocker; seconded by Cara Griffin.

***Reports and Announcements:***

* Treasurer’s Report – *Mr. Gabriel McLaughlin*
  + Gabriel is working on getting access to the faculty senate budget information for 2023-2024.
* Academic Council
  + Working on the new strategic plan and goals that need to be prioritized for 2023-2024.
* Strategic Planning Council Report
  + Working on the new strategic plan and goals for 2023-2024.

***Old Business:***

* No old business discussed.

***Program:***

* Dr. McGrady on the Alliance for Healthcare Education
  + The Alliance for Healthcare Education is a registered 501(c)(3) in the state of Missouri.
  + Cox College will teach out their current students, then will retire as an institution.
  + OTC and MSU will acquire their programs.
  + The goal is to be the largest producer of healthcare professionals in the Midwest.
  + This will be an equal partnership between SPS, MSU, OTC, & Cox Health (will remain the four original partner owners of the Alliance).
  + Other organizations will have the opportunity to join as affiliates.
  + This partnership will utilize the strengths of all four partners to help address the workforce shortage in healthcare in our region.
  + Year 0 will start in Fall 2024 by adding 50 additional students from SPS to the Middle College Program.
  + Year 1 will start in Fall 2025.
  + This is all pending accreditation approval from all necessary entities.
  + Eventually OTC will acquire the Cox College campus (after Cox College teaches out their existing students and officially retires) to eventually become a Health Sciences Academic Campus.
  + OTC will be acquiring the Cox College radiography program and other diagnostic imaging programs (ultrasound, CT scan) as well as the general education credits.
  + The number of BCS faculty will need to be increased to meet this demand.
  + OTC will likely acquire some Cox College faculty (Radiology faculty, ASN faculty).
* Dr. O’Connor on LDA compliance
  + Processes have changed this semester on LDA reporting.
  + Still working with IT through some technical issues.
  + Attendance, LDA, & Administrative Withdrawal reporting is critical for meeting compliance with the Department of Education regulations and Financial Aid eligibility requirements.
  + In the past, if a student was dropped from a course the instructor had the ability to re-enroll the student in the course. Moving forward, this will no longer be an option for faculty. Faculty must email Dr. O’Connor to get a student re-enrolled in a course they were dropped from previously.
  + Dr. O’Connor will continue updating faculty as more information becomes available.
* Mr. Allred & Ms. Van Ness on the Sock Star campaign & the student emergency fund
  + Elizabeth Van Ness is the main contact for the employee giving campaign in the OTC Foundation.
  + The student emergency fund is not a scholarship, rather it helps to address non-academic needs in life (food, gas money, etc.) to remove barriers for students and help them be successful in their classes.
  + An increased number of students (more than double) are needing assistance compared to previous academic years.
  + The projected budget needed for the student emergency fund for 2024 is $50,000 to help over 300 students.
  + The Sock Star campaign is open and going well.
    - The socks are purchased out of the OTC Foundation budget.
    - 100% of donations from sock purchases go to the student emergency fund.
  + LEAGUE Superfriend campaign– will be unveiled at College Development Day.
* Ms. Tollett on governance councils
  + Encouraging faculty to get involved on governance councils at the college.
  + The governance councils are standing committees that provide regular oversight of functional areas of the college.
    - Academic Council, Administrative Services Council, Advancement Council, Finance Council, Strategic Planning Council, Student Affairs Council.
  + Each council has rotating members (Tech Ed faculty, Health Sciences faculty, and Arts, Business, & Sciences faculty), standing members, & resource members.
  + All Council memberships are approved by Cabinet.
  + Functions and duties of governance councils:
    - Review and recommend policies, procedures, and resources.
    - Provide input on strategic planning efforts.
    - Foster collaboration and communication system wide.
  + If interested in joining a Strategic Planning Council Taskforce, please go to: about.otc.edu/plan or email [planning@otc.edu](mailto:planning@otc.edu)
  + Faculty Senate members think it would be beneficial to have a representative from Faculty Senate on each of the governance councils.

***New Business:***

* Question from a faculty member about locking classroom doors.
  + Concern from a faculty member about DSS students needing assistance entering classrooms due to physical limitations if classroom doors are locked at the beginning of class.
* Multiple faculty members have the same concern about locking classroom doors making it less inviting to students to be in class.
* Faculty Senate will continue discussing this concern at the October meeting.
* The next Faculty Senate meeting will be Thursday, October 19 at 3:00 pm on Teams.

***Adjournment:***

* Motion to adjourn from Andrew Crocker; seconded by Tracie Liska.
* Meeting adjourned at 3:54pm.