**Date:** Thursday, February 23, 2023

**Time:** 3:00 pm

**Location:** Information Commons- Boardroom

**Facilitator:** Dr. Trish White – President of Faculty Senate

**In Attendance:** (internet was down and unavailable at all locations until beginning of meeting)

* ***Officers Present:*** Ms. Shelby Gannott (Communications), Ms. Tracie Liska (Secretary), Dr. Tiffany Ford
* ***Senators Present:*** Mr. Peris Carr, Ms. Katherine Craft, Ms. Cara Griffin, Ms. Kimberly Griffin, Ms. Susan Inman, Mr. Daniel Kopsas, Mr. Jeff Kulback, Mr. Gabe McLaughlin, Ms. Angie Messner, Ms. Dandy Finney
* ***Faculty Senators Absent:*** Mr. Andrew Crocker (Vice President) Mr. Jared Durden (Treasurer)
* ***Faculty and Special Guests:*** Ms. Denise Baer, Ms. Stephanie Blake, Dr. Julie Coltharp, Dr. Vivian Elder, Ms. Sarah Gamble, Mr. Eric Kyle, Ms. Sarah Mabee, Ms. Jennifer Marshall-Hoggatt, Dr. Tracy McGrady, Dr. Jayna Spindler, Ms. Dawn Wright

***Call to Order:*** The meeting was started at 3:01 pm by Dr. Trish White

***Reading and Approval of the minutes:***

* December meeting minutes approved by vote

***Reports and Announcements:***

* Treasurer’s Report
  + *No report*
* Academic Council – *Ms. Tracie Liska*
  + Integrated Planning will begin this year.
  + Three-year rotations for program review – Informational sessions will be available
* IT Council
  + *No report*
* Faculty Senate Elections
  + Corrections to constitution and election of Executive Council
    - Senator elections will be held before Executive Council
    - Email Dr. Trish White if interested in being on the Executive Council.
  + Nominations for Senators: February 23 – March 22
  + Elections: April 10 – April 20

***Old Business:***

* **Retention of Teams Messages**
* Eric Kyle discussed this information with other Teams information during the meeting – see Program portion of the meeting minutes.

***Program:***

* **Transition form Zoom to Teams** 
  + The transition will be complete by the fall of 2023
    - Training and informational sessions will be available
    - Training can be done at other locations, please reach out to Eric and/or his team
  + Much more cost -efficient per instructor than Zoom
  + Encourage people to try Teams
    - Student can get all their information in a streamlined location – it should enhance the student experience
  + Teams will allow longer meeting times
    - Teams can be used and accessed externally just like Zoom
    - Meetings to links can be sent just like Zoom
    - Teams only needs an internet browser and not an app
  + Integration of Canvas and Zoom
    - This is coming; however, Live Online (LOL) courses are being set up first
  + You can make a “class” in Teams
    - Meeting can be conducted through that class
    - Teams course setting last for one year
      * Chats expire after 30 days.
    - Breakout Rooms available
    - You can be Incognito in Teams
    - Lectures can be recorded in Teams
      * Eric Kyle will find out just how long recordings will be saved on Teams
  + ***Will Zoom completely go away?***
    - No, it can still be utilized, however the professional licensing will not be available
    - Recordings from Zoom will still be available
      * IT can answer questions of how to access them
  + **Everyone is encouraged to attend Teams training!**

***New Business:*** The next Faculty Senate meeting will be Thursday, March 30 at 3:00 pm

***Adjournment:*** The meeting was ended at 3:44 pm