**Date**: Thursday, April 21, 2022

**Time**: 4:00 PM

**Facilitator**: Ms. Kristy Conner (President)

In Attendance

**Officers Present:** Dr. Trisha White (Vice President), Mr. Andrew Crocker (Treasurer), Mr. Craig Granger (Communications),Mr. Ross Lowrance (Secretary)

**Officers Absent:**

**Senators Present:** Dr. Daniela Brink, Mr. Peris Carr, Mr. Jared Durden, Mr. David Fotopulos, Ms. Shelby Gannott, Mr. Jeff Kulback, Dr. Morgan Presley, Ms. Sarah Gamble, Ms. Tracie Liska

**Senators Absent:** Ms. Deborah Stinnett

**Special Guests:**

Call to Order

The meeting was called to order at 04:00PM

Approval of Minutes

The minutes from March were approved as presented

Reports

* Treasurer’s Report – Mr. Andrew Crocker
  + No changes
* Academic Council – Ms. Tracie Liska
  + Meets next week; will update in May
* Strategic Planning Council
  + Meets next week; will update in May

Old Business

* Interoffice Mail
  + Still looking for volunteers
  + Gretchen Gawron volunteered
  + Tracie Liska volunteered
* Student email etiquette
  + Recommended we discuss it from a divisional or departmental perspective
  + OTC-101 has a related assignment in it
    - Not every student takes OTC-101
  + Video or other resources on website that Instructors could link to

Program

* Senate Elections
  + New Senators
    - Results not yet available
  + Officers
    - President – Dr. Trish White
    - Vice-President – Mr. Andrew Crocker
    - Treasurer – Mr. Jared Durden
    - Secretary – Ms. Tracie Liska
    - Communications – Ms. Shelby Gannott
* Adjunct Appreciation
  + Need volunteers to take over for next year
    - Dr. Trish White, Ms. Donna Pritchard, and Mr. Ross Lowrance
* Constitution
  + How often should it be reviewed/updated?
    - At minimum, we need to change “Allied Health” to “Health Sciences”
    - Any change must be approved by majority vote
    - Annually in April/May
  + How did we arrive at 17 Senators?
    - Proportionality at the time the original was written
    - Revisit at next meeting

Adjournment

The meeting was adjourned at 04:53PM