OTC Faculty Senate

meeting Minutes

Thursday, October 21, 2021

4:00 PM

**Meeting Facilitator:** Ms. Kristy Conner (President)

**Officers Present:** Dr. Trisha White (Vice President), Mr. Craig Granger (Communications), Mr. Ross Lowrance (Secretary)

**Faculty Senators Present:** Dr. Daniela Brink, Mr. Peris Carr, Mr. Jared Durden, Mr. David Fotopulos, Ms. Sarah Gamble, Ms. Shelby Gannott, Mr. Jeff Kulback, Ms. Tracie Liska, Ms. Deborah Stinnett

**Faculty Senators Absent:** Mr. Andrew Crocker (Treasurer), Dr. Morgan Presley, Mr. John Spear

**Special Invitees:** Calie Holden, Dr. Aaron Light

1. Call to Order at 16:02
2. Reading and Approval of September 2021 Minutes
   * Approved as presented
3. Program

* 4:05 – Faculty Leadership Internship – Dr. Tracy McGrady and Dr. Julie Coltharp
  + Administrative Training/Educational Development
  + CAI Academic Leadership Development Proposal
  + Goal: To help faculty enhance their knowledge of academic leadership, administrative functions, and PTC administrative operations and practices
  + Will meet faculty members “where they are”; will be tailored to each interested faculty members
  + May someday offer certificates/badges
  + Similar to existing programs, but more specialized and focused
  + Senate voted and decided on a Fall 2022 start, provided no Chairs are retiring in Spring 2022
* 4:30 – Faculty Office Hours discussion – Dr. Lance Renner
  + Ms. Rima Freeman read the original Facebook post that addressed the issue
  + How do people find us if we’re never in our offices?
  + Policy not a burden, just unnecessary
  + What is the purpose?
  + Tabled for next time

1. Reports
   * Treasurer’s Report
     + No update
   * Council Reports from Committees (Academics, Strategic Planning, Student Affairs)
     + Strategic Planning
       1. Contact Calie Holden if interested in serving on a subcommittee
     + Student Affairs
       1. Juneteenth added to academic calendar
       2. Student success college navigators
2. New Business
   * Discussion regarding students with deaths in the family
     + Process for extensions and late work is faculty specific
     + Take this on a case by case basis, focusing on being student centered
   * Satellite campus resources
     + Postponed to November
3. Adjournment at 17:03