**OZARKS TECHNICAL COMMUNITY COLLEGE**

**FACULTY SENATE REGULAR MEETING MINUTES**

Thursday, February 25, 2021 4:00 PM

# **Agenda**

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| Meeting Items |
| Call to Order & Roll Call |
| Reading and Approval of Last Meeting’s Minutes |
| Reports |
| New Business |
| Adjournment |

# **Item 1 – Call to Order & Roll Call**

1. Ms. Donna Pritchard (President) called the meeting to order at 4:00 pm
2. Mr. Ross Lowrance (Secretary) called roll:

**Senators present:** Dr. Daniela Brink, Ms. Kristy Conner, Ms. Karen Foresee (Treasurer), Mr. David Fotopulos, Ms. Rima Freeman, Ms. Sarah Gamble, Ms. Lisa Gardner, Dr. Jessica Gerard, Mr. Craig Granger (Communications), Ms. Tal Kroll, Ms. Deborah Stinnett

**Senators absent:** Mr. Robert Clark (Vice-President), Dr. Morgan Presley, Dr. Trisha White, Mr. Gary Larson

**Guests:** Ms. Ocki Haas, Dr. Megan Weaver, Mr. Phillip Arnold, Mr. David Higginbotham, Ms. Megan Ellis

# **Item 2 – Reading and Approval of Minutes & Reading of Agenda**

1. The Minutes from January were approved

# **Item 3 – Reports**

1. Treasurer’s Report (Ms. Karen Foresee, Treasurer)
   1. No changes
2. Academic Council Report (Ms. Rima Freeman)
   1. New SLIM Program
      1. Effort to get classes to make
      2. Cross-listed at extension sites
      3. Did not come out of COVID, but benefited from it, Zoom-wise
   2. New AA
      1. Online, blocked, and OER and/or zero cost to the student
   3. Student Affairs Committee
      1. No report
   4. Strategic Planning Committee
      1. Focused on cross-division strategic planning for OTC
      2. What’s doing well?
         1. Eagle Breakfast

# **Item 4 – Old Business**

# A. Student access to healthcare

a) the average age of students attending OTC is 20, which means most of these students are still covered under their parent’s medical insurance plans

b) if there is a healthcare facility specific for students on the OTC campus, the cost for that facility and the faculty to operate that facility would be passed to the student in their tuition and fees

c) if any faculty member knows of a student having issues with needing medical care but has no coverage, please fill out a BIT report and the OTC Cares team will take it from there.

# **Item 5 – New Business**

1. Senate Elections
   1. Voting for new Senators in May
   2. 1 Allied Heath
   3. President, Vice-President, and Treasurer
2. Adjunct-Assistance Committee
3. New Director of Diversity and Inclusion (Daniel Ogunyemi) introduced
4. Long Term Care Insurance (Ocki Haas, Director of Human Resources)/ Megan Ellis, LTC Solutions)
5. Canvas Proctored Events (Dr. Megan Weaver, Mr. Phillip Arnold, Mr. David Higginbotham)
   1. When a student takes their proctored exam, there have been times that students have been able to access other browsers. Can Canvas be “locked down” to prevent this?
      1. Canvas cannot, but Lockdown Browser can
   2. What do we do about this (i.e., what are the ‘rules’)?
      1. There are “no resource” exams
         1. Students know this going in
      2. Screens are monitored; systems can be locked
      3. There are “walkarounds” every 30 minutes
      4. Three Strike Policy
         1. Asked to stop by junior staff, reported to senior staff, reported to instructor
         2. Asked to stop by senior staff, reported to instructor
         3. David is notified and can enforce the College’s Academic Integrity policy through dismissal
      5. Proctored Event Policy
         1. “In order to verify the identity of students participating in online courses, each online course offering must include one proctored event in which each student registered for the course must participate.”
      6. What is the staff/student ratio?
         1. 2:43

# **Item 6 – Adjournment**

1. Dismissal at 5:00pm