

# OZARKS TECHNICAL COMMUNITY COLLEGE FACULTY SENATE REGULAR MEETING MINUTES

Tuesday, December 15, 2020 3:05 PM

## Agenda

Meeting Items
Call to Order & Roll Call
Reading and Approval of Last Meeting's Minutes
Reading of Agenda
Reports
New Business
Adjournment

### Item 1 – Call to Order & Roll Call

- A. Ms. Donna Pritchard (President) called the meeting to order at 3:05 pm
- B. Mr. Ross Lowrance (Secretary) called roll:
  - Senators present:** Dr. Daniela Brink, Ms. Kristy Conner, Ms. Karen Foresee (Treasurer), Mr. David Fotopulos, Ms. Rima Freeman, Ms. Sarah Gamble, Ms. Lisa Gardner, Dr. Jessica Gerard, Dr. Morgan Presley, Dr. Trisha White, Mr. Craig Granger (Communications), Mr. Gary Larson, Ms. Tal Kroll, Ms. Deborah Stinnett
  - Senators absent:** Mr. Robert Clark (Vice-President)
  - Guests:** Mr. David Esping, Mr. Eric Kyle, Dr. Megan Weaver

### Item 2 – Reading and Approval of Minutes & Reading of Agenda

- A. The Minutes from November were approved

### Item 3 – Reports

- A. Treasurer' Report – Ms. Karen Foresee
  - a. No change since last month
- B. Center for Excellence in Teaching and Learning – Dr. Morgan Presley
  - a. Amy Schneider is point-person for Initiative 1, Point 3
  - b. Wants Faculty Senate involved
  - c. What does “Excellence in Teaching And Learning” look like?
- C. OneDrive for Faculty Senate – Mr. Craig Granger
  - a. One “general” folder (or drive), one just for Executive Council
  - b. Integration with our website(?)
  - c. Oversight on who has access to what and for how long
  - d. Links can easily be shared
  - e. Unanimous vote to move forward; report back in January

## Item 4 – New Business

- A. Microsoft Teams Transition - Mr. David Esping and Mr. Eric Kyle
- a) When was faculty going to be notified?
  - b) What is Microsoft Teams?
    - i) Giant collaboration tool; Microsoft's "replacement" for Skype
    - ii) Combines all the Microsoft platforms
      - (1) Chat
        - (a) More feature robust than Skype
        - (b) Similar to Discord or other "server"-based messaging services
      - (2) Office
      - (3) Calendar
      - (4) OneDrive
      - (5) Trello
      - (6) Sharepoint
      - (7) Android and iOS as well as online and desktop
  - c) Will there be training sessions? If so, when?
    - i) No planned sessions
    - ii) 1-on-1 or group sessions via Teams or Zoom on-demand
  - d) Replace Zoom with Teams?
    - i) Has been discussed
    - ii) Zoom is expensive; Teams is "free" with our institutional licensing agreement
    - iii) Need to see how the Teams rollout goes
    - iv) We renew our Zoom license every October
    - v) Long-term, most likely
  - e) Is Teams something that students can do group-work on?
    - i) Yes
    - ii) Piloted with Dr. Tiffany Ford (CIS) this semester; used to replace S Drive
    - iii) Pilot to continue into the Spring
    - iv) Speak with Eric or Dr. Ford to join the pilot
  - f) Canvas Integration?
    - i) Yes
    - ii) No timeframe
  - g) Why Can We Not Create Our Own Teams?
    - i) Group Access is turned off
    - ii) Groups need to be created by the Help Desk
- B. Help from Faculty Senate with Assessment of Student Learning – Dr. Megan Weaver
- a) Committee of Faculty Senate or Institutional Group?
  - b) Focus on Institutional Outcomes
    - i) 6 the right number? The right ones?
    - ii) Break them down into more specific examples
    - iii) Examples of Mastery
  - c) Google Form available for sign-up
    - i) <https://forms.gle/DSyefQYgPhuBQReU8>
  - d) A "common vocabulary" needs to be created—Dr. Weaver is working on it
    - i) Division-independent
- C. Adjunct Appreciation
-

- a) Sweatshirts and Plaques have been given in the past
- b) Ideas for this year:
  - i) Include Adjuncts from all campuses
- c) Form a committee
  - i) Contact Donna

**Item 6 – Adjournment**

A. Dismissal at 04:00pm