**OZARKS TECHNICAL COMMUNITY COLLEGE**

**FACULTY SENATE REGULAR MEETING MINUTES**

Thursday, October 15, 2020 3:20 PM

# **Agenda**

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| Meeting Items |
| Call to Order & Roll Call |
| Reading and Approval of Last Meeting’s Minutes |
| Reading of Agenda |
| New Business |

# **Item 1 – Call to Order & Roll Call**

1. Ms. Donna Pritchard (President) called the meeting to order at 3:20 pm
2. Mr. Ross Lowrance (Secretary) called roll:

**Senators present:** Dr. Daniela Brink, Mr. Robert Clark (Vice President), Ms. Kristy Conner, Ms. Karen Foresee (Treasurer), Mr. David Fotopulos, Ms. Rima Freeman, Ms. Sarah Gamble, Ms. Lisa Gardner, Dr. Jessica Gerard, Ms. Tal Kroll, Dr. Morgan Presley, Ms. Deborah Stinnett, Ms. Trisha White

**Senators absent:** Mr. Craig Granger (Communications), Mr. Gary Larson

**Guests:** Dr. Megan Weaver, Dr. Andrew Aberle, Dr. Tracy McGrady

# **Item 2 – Reading and approval of minutes & Reading of Agenda**

1. The Minutes from February were approved

# **Item 3 – New Business**

1. Dr. Megan Weaver introduced herself as the new Dean of Academic Services, then discussed new syllabus software (Concourse)
   1. Institutional templates
   2. Available through Canvas
   3. No more “copy-paste”
   4. Should be ready by Spring 21
2. Dr. Andrew Aberle discussed a draft of faculty performance evaluation
   1. Draft until Cabinet approves it
      1. Senate has until November 4, 2020 to comment on the forms before they go to Cabinet for approval
      2. Senators send the forms out to colleagues for comments and report the comments back to Faculty Senate
   2. Developed because of COVID in Spring 20
   3. Changed classroom observation form
   4. Dr. Jessica Gerard found some grammar errors
   5. Ms. Donna Pritchard (President) motioned to move on
3. Dr. Tracy McGrady discussed Block plans for SP21
   1. Defined what an “8-week Block” looks like
   2. Faculty will return to campus after Winter Break on January 13, 2021, with students returning to classes on January 19, 2021
   3. Same as before
      1. Seated offerings
      2. More Zoom
      3. Online incentive
      4. NOT canceling Spring Break (no plans at this time)
         1. Other institutions are not either
      5. Scheduling Zoom sessions
      6. Motion to continue topic at November’s meeting
4. Call for dismissal at 04:08 by Mr. Robert Clark

The next Faculty Senate meeting will be held on November 19, 2020 at 3:00pm in ICE 123 or via Zoom