

OZARKS TECHNICAL COMMUNITY COLLEGE FACULTY SENATE REGULAR MEETING MINUTES

Thursday, January 16, 2020 3:00 PM

Agenda

Meeting Items
Call to Order and Roll Call
Reading and Approval of Minutes
Program
Reports
Unfinished Business
New Business
Announcements

Item I: Call to Order and Roll Call

- A. Mrs. Melissa Wittmer (President) called the meeting to order at 3:00 PM.
- B. Roll Call

Senators present: Mr. Robert Clark (Vice President), Mr. Andrew Crocker (Past President), Ms. Lisa Dark, Ms. Tina Engel, Ms. Rima Freeman, Dr. Kristine Harris (Secretary), Ms. Lisa Gardner, Dr. Jessica Gerard (Treasurer), Mr. Gary Lumley, Ms. Kelly Miller, Ms. Donna Pritchard, Ms. Misty Stark, Mr. Landon Vinson

Senators absent: Ms. Tal Kroll, Mr. Gary Larson

Guests: Mrs. Amy Schneider, Ms. Jacque Harris, Dr. Gavin O'Conner, Ms. Stephanie Blake, Dr. Vivian Elder, Dr. Lance Renner, Fire Science Program, Morgan Presley

Item II: Approval of Minutes from Last Meeting

- A. Minutes from November were approved.

Item III: Program

- A. Culture of Excellence in Teaching and Learning Framework – Mrs. Amy Schneider, Instructional Designer
 - a. Live Google Document
 - i. Live Document that will serve as a tool to organize teaching practices; encourage innovation in the classroom; encourage discussion about why a specific practice is effective; what is working and what is not; etc.
 - ii. Intended to be driving by faculty; identify student-centered teaching approach; utilize information and collaboration.
 - b. Link to Live Google Document
https://docs.google.com/document/d/1oDI3lpw9TSa_VRU0PcPEIb+HXtNOMYQ-KvAMmZ6KLi0/edit?usp=sharing

Item IV: Reports

- A. Dr. Jessica Gerard reported on the treasury – no activity in the last month

Item V: Unfinished Business

- A. None

Item VI: New Business

- A. Class Cancellation
 - a. Extensive discussion regarding the policy and procedure of class cancellation immediately prior to the semester.
 - i. Dr. Lance Renner presented the basic procedure that occurs before the semester begins.
 - ii. 12 is the goal to keep a course, however, each course is examined in context – Do all of the students need it to graduate? Is it part of a sequence and pre-requisite like in Tech Ed? Is it part of a certification time limit? Etc.
 - 1. Concerns included lack of control by the Department Heads; Sudden changes in load especially for Adjuncts and especially for departments that have very few full time instructors; need for better communication s between instructors, department heads, and deans, etc.
 - 2. Answers included a commitment to flexibility with current student programs; continued flexibility to reflect the Core 42 changes; better communication between departments and administration (including new Dean of Tech Ed); making sure that adjuncts are prepared for the possibility that the course might not “make”; etc.
- B. Course Due Dates
 - a. Dr. Vivian Elder presented information on “heat maps” that identify when students are in canvas. The information has been used to schedule support services, tutoring sessions, correlate due dates, etc.
 - i. Discussion included faculty desire to create due dates that were best for the students and to remove roadblocks for the students.
 - ii. Faculty wanted to know what the availability was for individual heat maps.
 - iii. The heat maps are time and labor intensive but can be generated in specific circumstances.
- C. Release Date for Campus-Wide Working Calendar and Attendance Reporting Information
 - a. Tabled to next month.

Item VII: Announcements

Meeting adjourned at 4:05 pm.