

**OZARKS TECHNICAL COMMUNITY COLLEGE
FACULTY SENATE REGULAR MEETING MINUTES**

Thursday, October 17, 2019 3:00 PM

Agenda

Meeting Items
Call to Order and Roll Call
Reading and Approval of Minutes
Program
Reports
Unfinished Business
New Business
Announcements

Item I: Call to Order and Roll Call

- A. Mrs. Melissa Wittmer (President) called the meeting to order at 3:00 PM.
- B. Roll Call

Senators present: Mr. Robert Clark (Vice President), Ms. Lisa Dark, Ms. Tina Engel, Ms. Rima Freeman, Dr. Kristine Harris (Secretary), Ms. Lisa Gardner, Dr. Jessica Gerard (Treasurer), Mr. Gary Lumley, Ms. Kelly Miller, Ms. Donna Pritchard, Ms. Misty Stark

Senators absent: Mr. Andrew Crocker, Ms. Tal Kroll, Mr. Gary Larson, Mr. Landon Vinson

Guests: Dr. Tracy McGrady, Dr. Lance Renner, Dr. Vivian Elder, Dr. Julie Coltharp, Mr. Matt Harris, Ms. Sarah Fancher, Ms. Kelly Brown

Item II: Approval of Minutes from Last Meeting

- A. Minutes from September were approved.

Item III: Program

- A. Online Reports Q&A

- a. In an effort to help with retention of online classes, educational administrators have been running the following reports
 - i. Due dates – identifies due dates that fall outside of the established dates of the course.
 - ii. Access to the course – identifies the last time the instructor accessed the course.
 - iii. Grading time – identifies the time between an assignment's due date and when it was graded.
 - iv. Discussion
 - 1. Why those reports? Basically a starting place
 - 2. Have the reports helped with retention or does administration believe they will help retention? Still evaluating
 - 3. What are the use of the reports following this collection of information? Evaluation? This is not about big brother looking into the online classes.

- b. The question of a universal look or common "landing" page in Online classes.
 - i. Discussion included concern that unanimity would affect online courses and programs that have been developed; lack of creativity; etc.
- B. Open Educational Resources (OER) Update
 - a. A flyer was posted to discuss OER that was student led. However, when the meeting occurred, there were more instructors than students present.
 - b. Ms. Sarah Fancher reported that, although OTC is a bit behind the curve on OER, there is a Strategic Planning Group that is working to move in that direction. Affordability is one of the important motivators.
 - i. Discussion included questions about renting textbooks to develop a revenue stream.
- C. Lab and Field Trip Protocol Listening Session
 - a. Discussion included field trips off campus; liability statements; student travel; code of conduct; insurance; underage students, etc.

Item IV: Reports

- A. Dr. Jessica Gerard reported on the treasury – no activity in the last month

Item V: Unfinished Business

Item VI: New Business

Item VII: Announcements

Meeting adjourned at 4:04 pm.