

OZARKS TECHNICAL COMMUNITY COLLEGE FACULTY SENATE REGULAR MEETING MINUTES

Thursday, August 29, 2019 3:00 PM

Agenda

Meeting Items
Call to Order
Roll Call
Approval of Minutes from Last Meeting
Reports
Open Issues
New Business

Item I: Call to Order

Mrs. Melissa Wittmer (President) called the meeting to order at 3:00 PM.

Item II: Roll Call

Senators present: Mr. Robert Clark (Vice President), Mr. Andrew Crocker, Ms. Lisa Dark, Ms. Tina Engel, Ms. Rima Freeman, Dr. Kristine Harris (Secretary), Ms. Lisa Gardner, Dr. Jessica Gerard (Treasurer), Ms. Tal Kroll, Mr. Gary Larson, Mr. Gary Lumley, Ms. Kelly Miller, Ms. Donna Pritchard, Ms. Misty Stark, Mr. Landon Vinson

Senators absent: Ms. Kelly Miller, Mr. Landon Vinson

Guests: Dr. Drew Aberle, Ms. Cara Griffin, Dr. Lance Renner, Ms. Erin Martin, Ms. Susan Warren, Ms. Amy Shelly, Ms. Olivia Kerwin

Item III: Approval of Minutes from Last Meeting

- A. Minutes from Mary were approved.
- B. Introduction of 2019-2020 Faculty Senators
- C. Review of Procedures and Protocol

Item IV: Reports

- A. Ms. Cara Griffin explained the process for job postings
 - a. Recruiting can be internal or external – currently the internal minimum for posting a job is 3 days. A person has to sign up to receive internal postings.
 - b. External minimum for posting a position is 2 weeks.
 - c. There was much discussion regarding the process of job postings and Human Resources is going to review the process and report back.
 - d. A motion was made to follow up on the issue and it was approved.
- B. Dr. Drew Aberle briefed the Senate on a new Instructor Observation tool.
 - a. Academic affairs is reviewing the academic process and a new form is being developed. The reason for the new form is to allow a more granular or detailed score.
 - b. A pilot project has been presented to the chairs. Hopefully the field test will gain feedback so the committee can evaluate the success of the new process.

- C. Dr. Lance Renner addressed an anonymous suggestion to rotate Chairs among the faculty in a Department
 - a. Most of the discussion was not in favor of rotating chairs due to the steep learning curve needed to understand the position and the detriment of constant turnover in the leadership position.
- D. Dr. Jessica Gerard reported on the treasury
- E. Ms. Tina Engel will be posting the minutes and advertising the meetings and topics
- F. Mr. Gary Lumley reported on the Adjunct Appreciation Efforts of the Adjunct Appreciation Committee.
 - a. The Senators went to the Adjunct training and gave a brief presentation and recognized 10+ year tenures.

Item V: Open Issues

- A. The OTC Foundation is going to explore ways to help students in non-academic situations.
 - a. A motion was made to dissolve the committee from the Faculty Senate that was examining the same possibilities as the Non-Academic Services Committee.
 - b. The motion was approved and the committee has been dissolved

Item VI: New Business

- A. A motion was made to table unfinished business – proposed changes to the Faculty Senate Constitution and a Censorship Statement.
- B. The motion passed.

Meeting adjourned at 4:01 pm.