

**OZARKS TECHNICAL COMMUNITY COLLEGE
FACULTY SENATE REGULAR MEETING MINUTES**

Thursday, March 21, 2019 3:00PM

Agenda

| Meeting Items |
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| Call to Order |
| Roll Call |
| Approval of Minutes from Last Meeting |
| Reports |
| Open Issues |
| New Business |

Item I: Call to Order

Andrew Crocker called the meeting to order at 3:05 PM.

Item II: Roll Call

Senators present: Robert Clark, Martha Crise, Brian Gray, Carl Hamm, Curtis Klotz, Gary Lumley, Lisa Miles, Gary Verch, and Melissa Wittmer.

Senators absent: Jim Bridwell, Tina Engel, Kristine Harris, Jonathan Herbert, Elaine Kramer, Kelly Miller, and Landon Vinson.

Item III: Approval of Minutes from Last Meeting.

The Minutes from the February meeting were approved.

Item IV: Reports

A. No reports.

Item V: Open Issues

- A. Discussion with Allied Health Program Director Leigh Williams and senior nursing student Becky Stevens about the possibility of offering clinic services to OTC students.
 - a. Different options: a clinic for vaccines only; a clinic for vaccines and physicals; a clinic offering physical care for students. Leigh has been researching this idea for her dissertation.
 - b. OTC has a one-room clinic that could be used for this. Using it as a student clinic would not impact classroom space.
 - c. Some clinics like this involve a student fee for all students; others have a "pay as you go" model. Leigh recommends the flat fee for all

students. Pharmacy students from Cox South and OTC allied health students could staff the clinic. Medical oversight would be needed—advanced practitioners and physicians. Advanced practitioners would be more affordable. Leigh suggests that the clinic begin as a pilot for students only, offering physicals and vaccines, with possibly adding students' family members later.

- d. Lisa Miles suggested a student survey to gain more information. Leigh has already been planning to do that.
- e. Education for health issues (smoking, S.T.D.s, etc.) is also something that can be provided by a health clinic.
- f. Curtis Klotz moved that we extend time for discussion. Martha Crise seconded. Motion carried.
- g. Partnering with Jordan Valley? Cox? MSU?
- h. Could this be offered to adjunct faculty as well?
- i. Lisa Miles moved and Curtis Klotz seconded that Faculty Senate form a committee to explore this idea further. Motion carried. Andrew Crocker, Lisa Miles, Gary Verch, and Robert Clark plan to serve on this committee.

B. Elections

- a. An email must be sent to all full-time faculty asking for nominations. It is important to figure out what openings we will have.
- b. Once nominees have accepted the nomination, they submit a bio.
- c. The voting takes place via survey in the first week of May.
- d. New senators are invited to our May meeting, at which time officers are elected.

C. OTC Foundation Student Emergency Fund

- a. Robert Clark and Andrew Crocker are on the committee. Lisa Miles would like to join the committee.
- b. Many services are provided to OTC students, but funding is limited.
- c. The goal is to get as many faculty members as possible to commit to donating \$5 a month to the OTC Student Emergency Fund.
- d. Andrew and Robert are going to spread the word at all-faculty meetings and Department Chair meetings and are planning to attend departmental meetings with forms to hand out.
- e. The OTC Foundation is represented at the October college-wide meeting, but it gets lost because of United Way and everything else that happens at that meeting. The idea was suggested to present this idea at the August meetings as well.
- f. Lisa Miles suggested promoting the Poverty Simulation more—this would be a great way to spread the word about the Student Emergency Fund, also.
- g. What about a silent auction with items/baskets to raise money for the Student Emergency Fund? MCCA did that this year. Every department

could sponsor a basket. Could we use our Faculty Senate budget money?

D. Adjunct Appreciation

- a. Melissa Wittmer and Gary Lumley met about this. Gary emailed Dr. Julie Coltharp with several ideas, including a catered meal to honor those who have reached milestones, like 5 and 10 years. Melissa suggested holding an off-campus event. Could local businesses provide donations in exchange for advertising? Would the bookstore donate or give larger discounts to adjuncts?
- b. The committee will meet next week to plan 2-3 ideas for August.
- c. Dr. Coltharp is developing a faculty site. Melissa suggested putting adjunct resources on there, including adjunct snapshots. Department chairs could nominate adjuncts.
- d. Could our Faculty Senate money be used for the meal or for gifts for adjunct faculty? If we sponsored the meal, we would also raise awareness.
- e. This event would need to be held in the evening, maybe a Saturday evening or between semesters.
- f. Martha Crise moved and Curtis Klotz seconded that this committee report back on April 11 with ideas for moving forward. Motion carried.

E. Faculty Advising

- a. Big changes are coming. More advisors are being hired and not all faculty will likely serve as advisors, though nothing has been firmly decided.
- b. Possible tiers: Master Advisors (12-15 credit hours teaching; heavy advising); Mentor Teachers (15 credit hours teaching; heavy mentoring); Master Teachers (18 hours teaching.)
- c. Several senators commented that this could be confusing.
- d. This seems more like a Gen Ed issue. Those in Tech Ed and Allied Health like to advise their students and it makes sense for them to do so.
- e. Could faculty be given options? Advise, serve on Faculty Senate, etc.?
- f. The new advising course is really good and should be required every semester for faculty advisors. Advisors should have to pass this every year. Is there a way for advisors to prove they are meeting with students? Email? Advisors can document on their advisee notes.
- g. If faculty do not want to advise, they should be given 18 hours.

VI. New Business

- A. There was no new business to discuss.

Gary Lumley moved and Melissa Wittmer seconded that the meeting be adjourned at 4:00 PM. Motion carried.