

**OZARKS TECHNICAL COMMUNITY COLLEGE
FACULTY SENATE REGULAR MEETING MINUTES**

Thursday, October 18, 2018 3:00PM

Agenda

Meeting Items
Call to Order
Roll Call
Approval of Minutes from Last Meeting
Reports
Open Issues
New Business

Item I: Call to Order

Andrew Crocker called the meeting to order at 3:01 PM.

Item II: Roll Call

Senators present: Robert Clark, Martha Crise, Tina Engel, Brian Gray, Carl Hamm, Kristine Harris, Curtis Klotz, Lisa Miles, Kelly Miller, Gary Verch, Landon Vinson

Senators absent: Jim Bridwell, Jonathan Herbert, Elaine Kramer, Melissa Wittmer

Guests: Dr. Lance Renner

Item III: Approval of Minutes from Last Meeting

Minutes from September were approved.

Item IV: Reports

- A. Landon Vinson reported back on Office Window signs identifying Senators.
 - a. OTC Print Shop will create the signs and the Faculty Senate will approve next month.

Item V: Open Issues

- A. Dr. Lance Renner outlined the Late Add policy.
 - a. Week 1 – Students can add and drop classes as desired
 - b. Week 2 – Students can seek approval for adding classes but there are some financial implications
 - c. A question was asked about adding Late Starts rather than students enrolling in classes severely late.
- B. Motion to vote on the changes proposed by Jon Herbert and Edited by Martha Crise.
 - a. Changes were adopted unanimously
- C. Discussion regarding Mark Miller's suggestion made on Jon and Melissa's report on adjunct engagement.
 - a. Email a fun, attractive short report detailing the previous Faculty Senate Meeting
 - b. Flyer - Discussion - Not necessary
 - c. Employee Newsletter – Discussion – Not necessary.
 - d. Adding meetings to the Faculty Facebook Page – What would a reminder look like? Set up an event that includes the information from the agenda with a

- Zoom link – Adjunct Faculty could address concerns without being physically present
- e. Include meetings on the Faculty Senate Webpage
 - f. How to get involved button on Webpage? Discussion – Not necessary
- D. Motion to send out an email after meetings – Approved
- a. Andrew will send it out and post information
- E. Add agenda item to give adjuncts floor time in the November meeting by Zoom or presence
- a. Melissa will send out the email invitation.
- F. Discussion regarding Andrew's involvement in the Strategic Planning Council's work on encouraging instructors to be more involved in academic advising
- a. Raising faculty participation as academic advisors
 - b. Are there things that would spur faculty involvement
 - i. Discussion included some Concerns - Degree audit is complex; prerequisites are not really clear; faculty does not know how to advise on some specific subjects (like math)
 - c. Offering a stipend for Faculty Members who are active in advising
 - i. Discussion – Stipend not necessary, Faculty want to interaction with students
 - d. Stipend to build a course about advising? Kevin Deats suggested to make the course? Or update an existing course?
 - e. Contact reminder was helpful – the person that did that is no longer in that role
 - f. Is there a liaison that could send reminders to the faculty?
 - g. The Tech department reported that their advising rep gives good ideas and direction
 - h. Other ideas? Professional Development Credit?
 - i. It is included in the yearly evaluation.
- G. Adjusting Faculty Senate representation
- a. One member moved to administration
 - b. Motion for Tina Engel to become the Satellite representative and Elaine Kramer to become the Allied Health representative – Approved unanimously

Item VI: New Business

- a. Question raised regarding Designated Parking for Faculty

Meeting adjourned at 3:55 pm.