

**OZARKS TECHNICAL COMMUNITY COLLEGE
FACULTY SENATE REGULAR MEETING MINUTES**

Thursday, November 15, 2018 3:00PM

Agenda

Meeting Items
Call to Order
Roll Call
Approval of Minutes from Last Meeting
Reports
Open Issues
New Business

Item I: Call to Order

Andrew Crocker called the meeting to order at 3:00 PM.

Item II: Roll Call

Senators present: Robert Clark, Martha Crise, Tina Engel, Brian Gray, Carl Hamm, Kristine Harris, Curtis Klotz, Lisa Miles, Kelly Miller, Gary Verch, Landon Vinson, Jim Bridwell, Jonathan Herbert, Elaine Kramer, Melissa Wittmer

Guests: Wanda (Gwen) Zimmerman, Erin Martin, Kathy Christy, Doug Henry, Amy, Julie Coltharp, Ginger Luke, Scott Fiedler, Steven Fouse

Item III: Approval of Minutes from Last Meeting

Minutes from October were approved.

Item IV: Reports

- A. Landon Vinson reported back on Office Window signs identifying Senators.
 - a. Senate will move forward with window signs

Item V: Open Issues

- a. Melissa Wittmer led an open forum on adjunct support. Dr. Wittmer sent emails to make adjuncts aware that Faculty Senate represents them as well as full time faculty.
- b. Four adjuncts addressed the preparation process for adjuncts. A wide variety of opinions were expressed.
 - i. Educator 1 expressed frustration as an adjunct. Suggestions included:
 - 1. Mentorships; More recognition; support if student complaints arise; consultations for needs including money and equipment; incentives to perform well; canned courses; and more stability in course scheduling so classes don't get canceled at the last minute.
 - ii. Educator 2 appreciates OTC's efforts and appreciates her department head. Frustrations included:
 - 1. Online classes require extra time for extra students.
 - iii. Educator 3 appreciates online work and believes that the online program has been growing fast and has had some growing pains

1. Liked the idea of mentors
 - iv. Educator 4 believes things have gotten better for adjuncts and believes it will get better with Julie on staff.
 - v. Discussion continued regarding canned courses, mentorships, more evaluations, instructive mentorship, differences between departments,
 - vi. Thanks to Jon and Melissa for taking control of the topic.
- B. Ginger Luke, Scott Fiedler, and Steven Fouse led a discussion about improving advising among the faculty.
- a. Brainstorming
 - b. Difference between faculty advising and staff advising – including when advising starts and when to bring in faculty
 - c. How to prepare faculty – specific training courses? master advisor status? master mentors?
 - d. Other issues – committees, advising, compensation, oversight, evaluation
 - e. Suggestions - professional development, specific content areas and subject matter experts
 - f. Topic tabled to next meeting.
- C. Discussion regarding Saturday classes that coincide with long OTC weekends also tabled to Spring 2019.

Item VI: New Business

- A. Policies regarding community organizations using OTC grounds

Meeting adjourned at 4:00 pm.