

**OZARKS TECHNICAL COMMUNITY COLLEGE
FACULTY SENATE REGULAR MEETING MINUTES**

Thursday, September 20, 2018 3:00PM

Agenda

Meeting Items
Call to Order
Roll Call
Approval of Minutes from Last Meeting
Reports
Open Issues
New Business

Item I: Call to Order

Andrew Crocker called the meeting to order at 3:02 PM.

Item II: Roll Call

Senators present: Martha Crise, Brian Gray, Kristine Harris, Jonathan Herbert, Curtis Klotz, Elaine Kramer, Gary Lumley, Lisa Miles, Melissa Whittmer

Senators absent: Jim Bridwell, Robert Clark, Tina Engel, Carl Hamm, Kelly Miller, Gary Verch, Landon Vinson

Guests:

Item III: Approval of Minutes from Last Meeting

Minutes from August were approved.

Item IV: Reports

- A. Jon Herbert and Melissa Whittmer presented a detailed Action Plan for increasing Adjunct Advocacy/Representation. Suggestions included:
- a. Poster Graphic about Faculty Senate with contact information.
 - b. Faculty Senate Video to be shown at Full-time & Adjunct Department Meetings – Fall 2019
 - c. Faculty Ambassadors to be liaisons for Adjunct Faculty and Departments that are not represented by current Senators.
 - d. Proposed a November agenda item focusing on surveying the environment for adjuncts.

Item V: Open Issues

- A. Discussion of Office Door Signs – tabled to next meeting
- B. Proposed Changes to the Faculty Constitution – Vote in October
 - a. Positive Feedback
 - i. Wording in Article VI & VII
 - ii. All positions except President and Vice President can be first year Senators
 - iii. Date when new officers assume their duties – July 1

- C. Spirited discussion considering the date that Canvas is available at the beginning of a new semester.
 - a. Too early – Changes in teaching schedules and enrollment often happen late
 - b. Too late – students cannot get in and explore the courses
 - i. Wide range of opinions regarding the date Canvas should be open, however, broad agreement that Friday is better than Thursday.
- D. Discussion regarding late adds to class roster
 - a. Adding students too late – creates problems with student success
 - b. Agreement on a basic schedule like:
 - i. Day 1 & 2 – Students drop and add
 - ii. Day 3 through 5 – student may drop and add but with the Dean's approval
 - iii. Week 2 – Dean can approve adding in extreme circumstances

Item VI: New Business

- A. Looking Ahead
 - a. October – Vote on changes to the Constitution; continue discussion on Adjunct Engagement; Office Door Signs
 - b. November – Invite Adjuncts to Faculty Senate

Meeting adjourned at 3:55 pm.