**OZARKS TECHNICAL COMMUNITY COLLEGE**

**FACULTY SENATE REGULAR MEETING MINUTES**

Thursday, August 31, 2017, 3:00PM

## Agenda

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| Meeting Items  |
| Item |
| Call to Order |
| Roll Call |
| Reading of the Minutes |
| Treasurer Report |
| Communication Report |
| Old Business |
| New Business |
| Upcoming Meetings |

## Item I: Call to Order

Jonathan Herbert called the meeting to order at 3:02PM.

## Item II: Roll Call

**Senators present:** Danyel Anderson, Brandon Burk, Martha Crise, Andrew Crocker, Stephanie Davenport, Keith Dinwiddie, Rebecca Gehringer, Brian Gray, Carl Hamm, Lynnar Hamilton, Jonathan Herbert, Curtis Klotz, Sandra Sanford, Craig Schutt, Gary Verch, Rene Wade

**Senators absent:** Mark Ackerman, Jim Bridwell, Elaine Kramer, Chris Young

## Item III: Reading of the Minutes

First meeting of academic year – no previous meeting minutes.

## Item IV: Treasurer Report

Stephanie Davenport presented the treasurers report. We have started a new fiscal year and have $2,500 in our account.

## Item V: Communication Report

Stephanie Davenport updated the Faculty Senate website to include photos and emails of all senators. Currently waiting on 2016-2017 academic year minutes from Tara Lacio. Once received, minutes will be available on the Faculty Senate webpage.

## Item VI: Old Business

First meeting of academic year – no old business

## Item VII: New Business

*Introductions*

Senators introduced themselves by stating name and division of college.

*Overview of Procedures*

Roberts Rules (abridged version) were distributed to all senators.

*Generating Topics to Address and Actions to be Taken*

Rebecca Gehringer motioned to discuss a revision of the faculty senate constitution to reduce the number of senators on faculty senate. Discussion among senators. Rebecca Gehringer motioned to table until next meeting. Lynnar Hamilton seconded the motion.

Stephanie Davenport motioned to discuss the syllabus length and distribution. Discussion among senators. Motion amended to invite Vivian Elder to Faculty Senate meeting. Curtis Klotz seconded the motion. Johnathan Herbert will invite Vivian Elder to Faculty Senate to discuss syllabus requirements and distribution.

Lynnar Hamilton motioned to contact outside sources for an update on e-book initiative. Stephanie Davenport seconded the motion.

*Develop a Plan for Faculty Development Days*

Andrew Crocker motioned to suspend Roberts Rules for this agenda item. Johnathon Herbert seconds the motion.

Discussion among senators regrading methods to receive input from faculty at large. Tabled to September meeting for further discussion.

## Item VIII: Upcoming Meetings

Thursday, September 21 - 3:00pm - Faculty Senate Meeting, Board Room

Tuesday, October 17 - Faculty Senate Open Forum - TBD

Thursday, October 19 - 3:00pm - Faculty Senate Meeting, Board Room

Thursday, November 16 - 3:00pm - Faculty Senate Meeting, Board Room

Meeting invites will be sent out.

*Meeting adjourned at 4:05 pm.*