**OZARKS TECHNICAL COMMUNITY COLLEGE**

**FACULTY SENATE SPECIAL MEETING MINUTES**

Thursday, April 6, 2017, 3:00PM

## Agenda

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| Meeting Items |
| Call to Order |
| Roll Call |
| Reading of the Minutes |
| Treasurer Report |
| Communication Report |
| Administrative Withdrawal Committee Report |
| Open Issues |
| New Business |
| Upcoming Meetings |

## Item I: Call to Order

Jonathan Herbert called the meeting to order at 3:05PM.

## Item II: Roll Call

**Senators present:** Mark Ackerman, Brandon Burk, Stephanie Davenport, Rebecca Gehringer, Lynnar Hamilton, Jonathan Herbert, Daniel Kopsas, Tara Lacio, and Melissa Wittmer.

**Senators absent:** Elaine Kramer, Kirsten Markley, Dana Price, Sandra Sanford, Larry Scharnberg, Kathryn Shade, Dana Sherman, Nikki Wallen and Christopher Young.

## Item III: Reading of the Minutes

Tara Lacio will email minutes from the February meeting in the coming week.

## Item IV: Treasurer Report

No changes to the treasurer’s report.

## Item V: Communication Report

No updates.

## Administrative Withdrawal Committee Report

Daniel Kopsas, Stephanie Davenport, and Rebecca Gehringer updated Senate on their findings from faculty feedback about the administrative withdrawal policy. Senate requested report emailed to Dr. McGrady and all faculty. Currently Senate is not yet ready to make recommendations to Administration on the policy. The question raised was on how much “wiggle room” do faculty have to change parts of the policy, to enforce a stricter policy in their classrooms or divisions. Also requested to have the report paired with student data.

## Open Issues

*Deans Staffing Instructors without Department Chair Approval*

Time did not allow discussion of this agenda item.

*Textbook Rental Requirement-Fall 2018*

There has been confusion around the new textbook rental requirement. It appears the date it will take effect is Fall 2018. Faculty Senate would like a voice in the decision. Mr. Herbert believes discussion will occur at the upcoming Academic Council, which will give Senate the opportunity to have a voice via Jon. Questions: Will there be an opt-out option for students? What if some publishers do not support the change?

*IT and Faculty Needs*

Mr. Herbert was contacted by IT; they are curious what needs are not being met in the classroom. A request to Senators to discuss with their departments and report at the next Senate meeting. Faculty reported that computers and software are not always operating in their classrooms at the beginning of each semester. Is there a way IT could ensure each computer is working prior to the start?

*Elections*

Tara Lacio will create a Sign-up Genius of which Senators are planning to continue on Faculty Senate during the 17-18 school year. Response will be required of all senators.

## Item VII: New Business

## Item VIII: Upcoming Meetings

Thursday, April 27-3:00pm-Faculty Senate Meeting, Board Room

Thursday, May 11-3:00pm-Faculty Senate Meeting, Board Room \*\*Electing New Senators\*\*

Meeting invites will be sent out.

*Meeting adjourned at 4:08 pm.*