**OZARKS TECHNICAL COMMUNITY COLLEGE**

**FACULTY SENATE SPECIAL MEETING MINUTES**

Thursday, October 27, 2016, 3:00PM

## Agenda

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| Meeting Items  |
| Item |
| Call to Order |
| Roll Call |
| Reading of the Minutes |
| Treasurer Report |
| Communication Report |
| Old Business |
| New Business |
| Upcoming Meetings |

## Item I: Call to Order

Jonathon Herbert called the meeting to order at 3:00 pm.

## Item II: Roll Call

**Senators present:** Mark Ackerman, Brandon Burk, Peris Carr, Stephanie Davenport, Rebecca Gehringer, Lynnar Hamilton, Jonathan Herbert, Daniel Kopsas, Tara Lacio, Kirsten Markley, Sandra Sanford, Larry Scharnberg, Kathryn Shade, and Nicole Wallen, Melissa Wittmer, and Chris Young.

**Senators absent:** Kerri Huff, Elaine Kramer, Dana Price, Dana Sherman.

## Item III: Reading of the Minutes

Tara Lacio, secretary, presented the minutes from the previous meeting. Minutes motioned and approved.

## Item IV: Treasurer Report

Larry Scharnberg, treasurer, presented the budget. There have been no changes and the budget remains at $2,419.

## Item V: Communication Report

Kirsten Markley, communications coordinator, updated on the Faculty Senate webpage. The button for minutes has been added. The constitution and portraits will be added once completed and all portraits have been emailed to her. 400 pixels wide is preferred.

## Item VI: Old Business

*None*

## Item VII: New Business

*Open Letter to Faculty Senate Predecessors*

Jonathan Herbert presented a letter addressed to faculty to the senate. Motion was made to table discussion until next meeting. Motion approved.

*Faculty Senate Constitution*

Lisa Marks and Tara Lacio will complete constitution edits by November 10.

*Advocacy (Faculty Voice)*

What is the time limit for placing items on the Faculty Senate agenda? One week prior and pertinent issues may be an exception.

*Administrative Withdrawal Policy and Study Attendance*

Much discussion took place about the new administrative withdrawal policy. Some faculty expressed concern that they are seeing higher absenteeism. B-block courses are also under the 2-week policy. Some faculty would like the freedom to change the syllabus to reflect sterner policies if possible. Motion made to table forming a committee to present to administration about withdrawal policy. Motion approved.

## Item VIII: Upcoming Meetings

November 17, 3:00pm

No meeting in December

Meeting invites will be sent out.

*Meeting adjourned at 4:14 pm.*