**OZARKS TECHNICAL COMMUNITY COLLEGE**

**FACULTY SENATE SPECIAL MEETING MINUTES**

Thursday, September 22, 2016

## Agenda

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| Meeting Items  |
| Item |
| Call to Order |
| Roll Call |
| Reading of the Minutes |
| Treasurer Report |
| Communication Report |
| Old Business |
| New Business |
| Upcoming Meetings |

## Item I: Call to Order

Elaine Kramer called the meeting to order at 3:07 pm.

## Item II: Roll Call

**Senators present:** Brandon Burk, Peris Carr, Stephanie Davenport, Rebecca Gehringer, Lynnar Hamilton, Jon Herbert, Daniel Kopsas, Elaine Kramer, Tara Lacio, Larry Scharnberg, Dana Sherman, Nikki Wallen, and Melissa Wittmer.

**Senators absent:** Mark Ackerman, Kerri Huff, Kirsten Markley, Dana Price, Sandra Sanford, Kathy Shade, and Chris Young.

## Item III: Reading of the Minutes

Tara Lacio, secretary, presented the minutes from the Senate meeting on September 8. Minutes motioned and approved.

## Item IV: Treasurer Report

Larry Scharnberg, treasurer, presented the budget. There have been no changes and the budget remains at $2,419.

## Item V: Communication Report

Kirsten Markley, communications coordinator, stated through email that the minutes-button and approved minutes have been added to the Faculty Senate page.

## Item VI: Old Business

*New Faculty Senate Proposed Constitution-continue revision*

Minor changes were made to finish up the constitution. Motion was made to approve the content of the new constitution with edits to be made by Tara Lacio with the help of other editors. Motion approved. Tara Lacio will work on edits and email the edited version for Senate approval in the future.

*VP-Jon Herbert*

Jon Herbert will be taking over presidential duties and responsibilities on October 1 as current President Elaine Kramer will be serving a military deployment. Elections for new Senators/Executive Council will take place in May.

## Item VII: New Business

*Provost Search*

The search is down to 3 candidates. The names have yet to be released. Over 2 days in October they will shadow Dr. Bishop, speak at an open forum, and be interviewed. The hope is to have them hired before the end of the semester as Dr. Bishop leaves in February.

*OTC Navigate*

Elaine Kramer spoke about a training she attended on OTC Navigate. The idea is that it will help with retention and re-enrollment rates by helping alleviate some of the stress new students experience in trying to navigate the OTC website and what is required of them to enroll for classes. It will make our jobs much easier by getting students to advising, courses will be mapped out, and advisors will be able to see exactly what the students see. February-March 2017 is the training period and it will go live April-May. In addition it will condense OTC Central, pinnacle, etc. and is customizable.

*Canvas*

Blackboard is going away and all classes are moving to Canvas by Fall 2017. Faculty at the meeting reported the transition has been pretty smooth and easy and recommended going to the sit-down trainings. All courses are being transferred right now and will be in Canvas by October in a “hold” for when faculty choose to utilize Canvas.

*Revisit Future Meeting Times*

Jon Herbert will be sending out various meeting times for upcoming meetings and times will be announced.

## Item VIII: Upcoming Meetings

October Faculty Senate Meeting-TBD

November Faculty Senate Meeting-TBD

No meeting in December

Meeting invites will be sent out.

*Meeting adjourned at 3:58pm.*