## STUDENTS WITH ACCOMMODATIONS

Career Center students who qualify will now access accommodations in a similar manner to other post-secondary students.

When a student in your classroom qualifies for accommodations, the student will receive an email with a memo attached from Dr. Jason Morgan, Career Resource Educator. Instructors will not receive an email from Jason Morgan. The student will communicate with instructors if he or she chooses to use the accommodations. The student may print the accommodations or forward the accommodations via email in order to begin the conversation.

If a student with testing accommodations requests to use them, the student must schedule their own exam, at least 3 days in advance, through the disability support services form (below). The exam will then be administered through OTC Testing Services.

Testing procedures

**DSS Exam Request Form** 

If you have any questions or concerns, please contact:

Dr. Jason Morgan 417-447-8190 morganj@otc.edu