From:	MCGRADY, TRACY M.
To:	ProvostNotes
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Good morning and Happy Finals Week!

In addition to final exams, this week is packed with several events, including the **Choir and Jazz Band concert, *In Winter*, on Tuesday evening, December 10** at 7 p.m. in Spangler Concert Hall at Drury University.

A few other items of possible interest:

Career Pipeline Task Force Survey
As part of our *Dream. Plan. Build Strategic Plan*, the Career Pipeline Task Force aims to enhance the college's economic impact. One of their goals is to strengthen internal structures and maximize external partnerships, and they need your input. Please take 10 minutes to complete their survey, which gives you a chance to win a free lunch. Here are the details:

- Access the survey here
- Complete by January 3
- Lunch winners will be notified via email by January 17

Provost's Report
On Friday, I presented the Provost's Report at Strategic Planning Council, highlighting the exceptional work of Academic Affairs in serving our students. I was proud to share data showing that our students are highly satisfied (92%+ in all categories) with their instructors and courses. Additionally, assessment data confirm that by graduation, a high percentage of our students have mastered the skills outlined in our Institutional Learning Outcomes. I also emphasized the vital role of our Academic Support services, which offer valuable resources to both students and faculty beyond the classroom. If you're interested in this report, here's the link to the PowerPoint presentation:
SPC Provost's Report.pptx

Reminder: Grades Due Monday / Holiday Party
Submit final grades *no later than* **10 a.m. on Monday, December 16**. It's very important to this respect this deadline so all end-of-semester processing can occur on time. After that, come celebrate the end of the semester at the annual **Holiday Party** at **11 a.m.** in the Jared Family Atrium on the Springfield campus.

Finally, we ended last week on a high note with something that showcases the culture of care at Ozarks Tech. A few weeks ago, Kat Allie, department chair of Arts and Humanities, noticed a student in urgent need of new glasses. The student's glasses were in terrible shape - scratched lenses that made it nearly impossible to see and frames held together with painter's tape.

Kat reached out for help, and the OTC Foundation and Student Success teams quickly stepped in. Thanks to the Student Emergency Fund, which so many of you support, the student was able to get an eye exam and a new prescription. Late last week, she emailed Kat with the good news and shared a picture of her new frames. She was so thankful and proud!

This story is a beautiful example of the OTC spirit in action. I'm deeply thankful for faculty and staff, like Kat, who not only notice students in need but take action to ensure they're supported. It shows that if we all take a few minutes to do the little things today, someone's tomorrow can be so different.

This will be my final *Provost's Notes* for 2024. As we close the semester, I wish you a relaxing and peaceful Winter Break. I hope you will recharge, connect with the people you love most, and reflect on the incredible work we've accomplished together.

I'll see you again in 2025!

Tracy M. McGrady, Ed.D.
Provost & Executive Vice Chancellor for Academic Affairs
Ozarks Technical Community College
1001 E. Chestnut Expressway
Springfield, MO 65802
417.447.8152