

**From:** [MCGRADY, TRACY M.](#)  
**To:** [ProvostNotes](#)  
**Subject:** FW: Provost's Notes: 3/20/2023 - CORRECTION  
**Date:** Monday, March 20, 2023 9:07:47 AM

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My apologies, but the link given below to sign up for a group **Teams for Teaching – Basic** session is incorrect. You may sign up for a group session here: [Center for Academic Innovation: Microsoft Teams for Teaching - Basic \(signupgenius.com\)](#)

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**From:** MCGRADY, TRACY M. <mcgradyt@otc.edu>  
**Sent:** Monday, March 20, 2023 7:42 AM  
**To:** ProvostNotes <provostnotes@otc.edu>  
**Subject:** Provost's Notes: 3/20/2023

Good morning!

I hope those of you who were able to get away for Spring Break got some much-needed rest. Although it was a busy week at the college, with students gone and fewer employees around, it was a quiet one. It will be good to see a return to normal this week as we begin the last half of the semester.

We were saddened to learn late Wednesday of the passing of Dr. Myers' wife, **Pat Myers**. Dr. Higdon shared [the obituary and funeral arrangements](#) yesterday, and also a link to the OTC Foundation scholarship fund that Pat recently established in honor of her mother. If you would like to contribute to the Effie Morrow Nobles scholarship, you may do so [here](#). Those of you who have been around OTC for several years no doubt remember Pat's gregarious and happy nature. When I was working on my dissertation, I had the opportunity to speak with Pat about her role as a community college president's wife. Her love for OTC and her pride in her husband's important work was evident. During Dr. Myers' tenure, she made it a point to be actively engaged in the life of the college – and she enjoyed every minute of it. As we spoke, her eyes lit up when she talked about Dr. Myers and the college. A lifelong educator herself, Pat understood the transformative power of education. We will honor her contributions to OTC by continuing the legacy of excellence she helped build.

In my last *Provost's Notes*, I mentioned that the college will shift away from Zoom this fall and adopt Teams as the platform for teaching live online classes. I asked you to send feedback to our Center for Academic Innovation team so they could use your questions and concerns to inform the

development of their training. And develop they did! CAI is offering **“Teams For Teaching - Basic”** Microsoft Teams training for faculty and support staff. These sessions focus on creating and managing your live online classes, office hours, and one-on-one student meetings. CAI will be sending an email tomorrow with additional details, but you can [sign up for a session here](#). After attending training, if you’d like one-on-one assistance, you can stop by CAI or [schedule a consultation](#).

Have a great week – and enjoy this first day of spring!

Tracy

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