**2.10 – Requirements for the Associate of Applied Science Degree**

**A. Purpose**

Establish guidelines for the obtainment of an Associate of Applied Science Degree (A.A.S.).

**B. Policy**

The Associate of Applied Science degree is oriented toward career and professional preparation and is designed to provide a student with the necessary skills and knowledge to enter the workforce and in some cases to transfer to a four-year institution.

**C. Procedures**

Requirements of A.A.S. degree programs may vary; however, a minimum of 25 percent of the required credit hours must consist of college-level transferable general education credits.

The remaining required credit hours are specific to the program.

Each degree is earned after completing the requirements stated in the student’s assigned catalog.

Through the Curriculum Committee, procedures have been developed to allow for curriculum revisions that may apply to the Associate of Applied Science degree.

Degree requirements are subject to approval by the Missouri Department of Higher Education and Workforce Development.

In order for an Associate of Applied Science degree to be awarded, a minimum of fifteen (15) hours of coursework must be completed in residence.

**D. Definitions**

In Residence: The requirement that a minimum number of credit hours must be earned through classes offered by any modality at the college.

**E. Authority**

This policy is maintained under the authority of the Vice Chancellor for Academic Affairs.

**F. Related Policies**

[2.09 – Semester Credit Hour](https://about.otc.edu/policies/article-ii-instruction/2-09-semester-credit-hour/)

[2.12 – Credit by Exam (Test Out)](https://about.otc.edu/policies/article-ii-instruction/2-12-credit-by-exam-test-out/)

[2.16 – Dual Credit Delivery Policy](https://about.otc.edu/policies/article-ii-instruction/2-16-dual-credit-delivery-policy/)

**G. Implementation**

Policy approved and adopted by the Board of Trustees on 11/12/01. Revised on 03/08/11, 03/06/12, and 08/12/2018.

Purpose, procedures, responsibilities, and definitions approved and adopted by the Cabinet on 01/10/12. Revised on 10/08/13 and 06/04/19. Set for review in fiscal year 2021-2022.