

## 2.63 – Repeating Courses

### A. Purpose

Establish criteria and procedures for allowing students to repeat courses in an effort to improve overall academic grade point average.

### B. Policy

Students may repeat a course for which a grade has been earned. Allied Health and selective admission programs may have courses that are excluded from this policy.

### C. Procedures

Courses with earned grades may be repeated to allow a student to improve their grade point average. Once a class is repeated, the new grade replaces the previous grade in the grade point average. If a student elects to repeat a course, the grade earned from the final attempt of the course is the final grade, even if that grade is lower than the previous attempt. All previous attempts will be shown on the transcript as a repeated course and will not be included in the semester or cumulative grade point average calculations. Repeated hours will count toward hours attempted. Transfer credits may be used to repeat courses.

### D. Definitions

N/A

### E. Authority

This policy is maintained under the authority of the Vice Chancellor for Academic Affairs.

### F. Related Policies

[5.10 – Satisfactory Academic Progress](#)

### G. Implementation

Policy approved and adopted by the Board of Trustees on 02/12/96. Revised on 02/06/12 and 9/9/19.

Purpose, procedures, responsibilities, and definitions approved and adopted by the Cabinet on 10/28/14.

Revised on 6/4/19. Set for review in fiscal year 2021 – 2022.