

2.04 Transfer and Exam based Credit

A. Purpose

To establish the college's process for awarding credit from other colleges, universities, or other institutions to meet the requirements of a student's selected degree program.

B. Policy

The college will evaluate and determine equivalencies of credits earned by a student from other colleges or universities and other institutions deemed appropriate by the college and the United States Department of Education. Once established, those credits will be applied to the college degree program selected by the student.

C. Procedures

Applicants for admission, who attended other colleges or universities, are responsible for submitting their official transcripts from each institution directly to the admission office.

The college will consider credit from institutions accredited by an agency recognized by the U.S. Department of Education and will accept all credit from regionally-accredited institutions. The college will also consider the transferability of credentials and certifications provided by other educational organizations.

Missouri Core42

Senate Bill 997 established the Higher Education Core Transfer Curriculum Act (Sections 178.785-789 RSMo), which directs the Coordinating Board for Higher Education to develop a standard core transfer curriculum and a common course numbering equivalency matrix for lower-division general education courses. The core transfer curriculum, known as CORE 42, is a framework for general education that all Missouri public two-and four-year institutions of higher education will adopt effective for the 2018-2019 academic year. The goal of the CORE 42 is to facilitate the seamless transfer of academic credits. The completion of the CORE 42 at any public institution of higher education will transfer to every other public institution of higher education in the state and substitute for the receiving institution's general education requirement. Individual courses that comprise the CORE 42 are guaranteed to transfer one-to-one among all public (and participating independent) colleges and universities in Missouri.

Regionally Accredited Institutions

The college will award credit for courses successfully completed through another college or university accredited by a regional accrediting association. The United States Department of Education must recognize for accreditation these associations. A list of those agencies is available on the [Council for Higher Education Accreditation](#) website.

Students must complete coursework at the institution after it received accreditation or during the time the institution was granted candidacy status for accreditation from one of the above accrediting associations.

Non-Regionally Accredited Institutions

The college typically evaluates coursework from non-regionally accredited institutions on a course-by-course basis for the purposes of awarding transfer credit.

International Institutions

The college typically evaluates coursework from international institutions on a course-by-course basis for the purposes of awarding transfer credit.

Certificates and Credentials

The college will evaluate credentials and certificates provided by other educational organizations on a credential-by-credential basis for the purpose of awarding transfer credit.

Military Credit

The college evaluates transfer credits completed during military duty. Joint Services Transcript (JST) and U.S. Air Force: Community College of the Air Force (CCAF) transcripts are evaluated for equivalent courses provided by the college.

Advanced Placement

The college will accept Advanced Placement scores for credit. See the Admissions website for the minimum scores needed to receive credit and which examinations/courses will be accepted.

International Baccalaureate

The college will grant credit for International Baccalaureate Higher Level (HL) and Standard Level (SL) subject examinations as indicated on the Admissions website and recognizes the IB diploma for admission.

Re-evaluation of Transfer Credit

To request for a previously evaluated course(s) to be re-evaluated, the college requires students to provide supporting documentation in addition to the official transcript. See the Admissions website for the re-evaluation process.

Core42 Notification of Transfer Credit Denial

In accordance to Missouri Law RSMo 178.788: "If a Missouri public institution of higher education does not accept course credit earned by a student at another Missouri public institution of higher education, that institution shall give written notice to the student and the other institution that the transfer of the course credit is denied." Denial of transfer credit for Core42 courses can be appealed by following the processes on the Missouri Department of Higher Education and Workforce Development website.

D. Definitions

Educational organizations are defined as entities which promote standardized training through rigorous academic coursework and established curriculum.

E. Authority

This policy is maintained under the authority of the vice chancellor for academic affairs.

F. Related Policies

G. Implementation

Purpose and Policy approved and adopted by the Board of Trustees on 01/13/2020, 4/12/2021 and revised on

Procedures, Definitions, and Authority approved and adopted by the Cabinet on 12/12/2019,

Set for review 2025 -2026