

**OZARKS TECHNICAL COMMUNITY COLLEGE  
ACADEMIC COUNCIL  
Wednesday, April 27, 2022  
Zoom Meeting**

**AGENDA**

- Integrated Planning Overview – Ms. Calie Holden and Ms. Misty Tollett
- Strategic Plan Update – Ms. Calie Holden
- Live Virtual Learning – Dr. Dusty Childress
- Action Item: Policies 2.02, 2.31, & 2.63 – Update Policies to Reflect Health Sciences Name Change – Dr. Tracy McGrady
- Action Item: Policy 2.04 – Transfer of Credit – Dr. Gavin O’Connor
- Action Item: Policy 2.70 – Grading System – Dr. Gavin O’Connor
- Action Item: Policy 2.73 – Full-Time Faculty Workload and Expectations – Dr. Gavin O’Connor
- Action Item: Vacate Policy 2.50 – Information Technology Resources Acceptable Use Policy & Replace with Policy 4.90 – Dr. Gavin O’Connor
- Action Item: 2023 – 2024 Academic Calendar – Dr. Gavin O’Connor
- Action Item: Approve New Institutional Learning Outcomes – Dr. Megan Weaver
- Student Learning Experience Task Force Update – Drs. Julie Coltharp & Megan Weaver

<b>Members:</b>	<b>*</b>	<b>Resource Members:</b>	<b>Attended</b>
Sarah Bargo	4/4	Andrew Aberle	
Michelle Crum	4/4	Kim Cary	Yes
Cheryl Feller	4/4	Dusty Childress	Yes
Rima Freeman	4/4	Julie Coltharp	Yes
Michelle Hudgens	4/4	Scott Fiedler	Yes
Tracie Liska	3/4	Robyn Gordon	Yes
Marilyn Madden	4/4	Rob Griffith	Yes
Kaylyn Martin	4/4	Norman Hill	
Joy Mello	4/4	Matt Hudson	Yes
Jason Morgan	4/4	Aaron Light	Yes
Jody Pena	4/4	Joanna Kramer	Yes
Angel Portillo-Orellana	4/4	Tracy McGrady	Yes
		Gavin O’Connor	Yes
		Matt Simpson	Yes
		Megan Weaver	Yes

\*2021-2022 meetings attended/scheduled

**Guest: Ms. Calie Holden & Ms. Misty Tollett**

**MINUTES**

**Integrated Planning Overview**

Ms. Holden and Ms. Tollett provided the council with an overview of the new integrated planning project that was created to create a streamlined process for assessment of student learning, program review, planning, and resource request.

**Strategic Initiative #1:** *Improve experiences at every point in the institution to increase opportunities for students to attain their educational goals.*

### **Strategic Plan Update**

Ms. Holden shared that the college is currently in the process of creating its new strategic plan. Soon, work will begin to gather data from students, college employees, and stakeholders. Those interested in joining a Strategic Plan planning group can email [Ms. Holden](#) or use the [Strategic Plan website](#) to submit their interest.

**Strategic Initiative #1:** *Improve experiences at every point in the institution to increase opportunities for students to attain their educational goals.*

### **Live Virtual Learning**

Dr. Childress discussed a new learning modality provided by the college. Live Virtual Learning, or LVL, has been beneficial for both students and instructors. LVL classes take place in a classroom at one of the college's education centers or campuses, but are also streamed to other locations. This has been highly successful in both increasing the course offerings to those who attend at other locations as well as increasing the access to highly qualified instructors.

**Strategic Initiative #2:** Increase and sustain the college's physical and online capacity to ensure every citizen in OTC's service area has an opportunity to access college services.

### **Action Item: Policies 2.02, 2.31, and 2.63**

Dr. McGrady proposed changing the wording in three policies to reflect the name change from Allied Health to Health Sciences.

*Action: The policies were voted on and passed unanimously.*

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### **Action Item: Policy 2.04**

Dr. O'Connor shared changes to Policy 2.04 – Transfer of Credit that addresses the college's consideration of the transferability of credentials and certifications provided by other educational organizations.

*Action: The policy was voted on and passed unanimously.*

**Strategic Initiative #1:** *Improve experiences at every point in the institution to increase opportunities for students to attain their educational goals.*

### **Action Item: Policy 2.70**

Dr. O'Connor presented changes to Policy 2.70 – Grading System. The proposed changes reflect that some programs may interpret grades differently.

*Action: The policy was voted on and passed unanimously.*

### **Action Item: Policy 2.73**

Dr. O'Connor introduced changes to Policy 2.73 – Full-Time Faculty Workload and Expectations. Of note was the removal of the office hour time requirement. Instead it was decided that office hours would be determined to comply with divisional requirements. Each dean will work with their divisional faculty this next academic year to develop those standards.

*Action: The policy was voted on and passed unanimously.*

### **Action Item: Policies 2.50 and 4.09**

The Policy and Procedure Committee has decided to vacate Policy 2.50 – Information Technology Acceptable Usage and replace it as Policy 4.09 – Information Technology Acceptable Usage. This change now puts the policy under the authority of the Chief Technology Officer.

*Action Item: Vacating Policy 2.50 was voted on and passed unanimously.*

**Action Item: 2022 – 2023 Academic Calendar**

Dr. O'Connor shared the 2022 – 2023 academic calendar for approval by the council.

*Action: The calendar was voted on and passed unanimously.*

**Action Item: Approve New Institutional Learning Outcomes**

The college has identified five institutional learning outcomes as areas of focus: Communication, critical reasoning, information literacy, cultural and global awareness, and professional preparedness. Dr.

Weaver asked the group to approve the presented outcomes and performance indicators.

*Action: The outcomes were voted on and passed unanimously.*

**Strategic Initiative #1:** *Improve experiences at every point in the institution to increase opportunities for students to attain their educational goals.*

**Student Learning Experience Task Force Update**

Drs. Weaver and Coltharp let the council know that the task force will be taking a hiatus for the summer.

Feedback from students has been collected, and in the fall the task force will begin seeking faculty and staff input regarding improving the student learning experience.

**Strategic Initiative #1:** *Improve experiences at every point in the institution to increase opportunities for students to attain their educational goals.*