



PURSUING THE ASSOCIATE OF ARTS TRANSFER DEGREE (AA), BUT NOT SURE WHERE TO START?

Here's a list of courses we'd like to suggest as a starting place. All of these courses will fulfill your AA transfer degree requirements, don't have pre-requisite or placement requirements, and have a proven track record of student success¹.

BIO 100 or BIO 105	Life Science or Environmental Science	HLT 101	Lifetime Wellness
CAC Elective*	<i>see below for more information</i>	HUM 101	Introduction to the Humanities
CHM 101	Introductory Chemistry	PHL 110	Religions of the World
CIS 101	Personal Computer Applications	PLS 101	American Government and Politics
English	<i>see below for more information</i>	Math	<i>see below for more information</i>

English and Math courses: Beginning with 2016 registration, OTC no longer requires a placement exam score in order for a student to register for entry level English, Math, and Reading courses. Instead you will place yourself into English, Math, and Reading courses. It is important that you take some time to consider your skills so that you place yourself into the appropriate course. To help you make this important decision OTC has created some directed self-placement guidelines. Please type the search term "self-placement" into the OTC home screen search bar for more information and to access the directed self-placement guidelines.

CAC courses: OTC offers three types of College and Careers (CAC) courses, each of which require a different time commitment and is designed to assist students in different ways:

- CAC 101** This 1 credit hour course will help students with career exploration.
- CAC 110** This 1 credit hour course will help students navigate the college experience.
- CAC 120** This 3 credit hour course will help students with study skills, navigating the college, experience, and career exploration.

CAC courses are not required, but are recommended, and will count toward the 19 hours of required general electives for your AA degree.

¹ Student success data based on courses with total enrollment of more than 50 students and success as a C or better, data from FA 2014 semester. No data available on CAC 101 or 110 courses for FA 2014.

What classes should I take next semester? It will be important for you to meet with an academic advisor before registering for your second semester, to make sure you are taking the classes you need to earn your degree and achieve your academic goals. You can find contact information for your assigned academic advisor in the Academic Planning section of AccessOTC and under the “Advising” tab of student planning in OTC Central. All full time faculty at OTC act as academic advisors, so if you make a connection with one of your instructors, feel free to ask him or her for advising help!

Did you know? OTC offers over 40 different programs and degrees beyond the AA transfer degree. If you’re not sure exactly what your academic end goal is, you may want to check out other academic paths. Check out your options by searching for “catalog” on the OTC homepage.

Not sure what your end goal is? Please type the search term “career employment services” into the OTC home screen search bar and check out the resources for students & alumni. Here you can access the free online career assessments, and get one-on-one assistance with career exploration.

Think you might want to pursue a Bachelor’s degree after obtaining your AA? Talk to the Department Chair that supervises the area you’d like to study, and he or she will be able to help you make sure you’re on the best path to make the transfer process as seamless as possible. Below you’ll find contact information for the Department Chairs in the General Education Division.

Arts & Humanities (ART,HUM, MUS,PHL, THR)			
Ms. Kat Allie	447-8977	alliek@otc.edu	Gilloiz 327 (Gilloiz Theater)
Biological Clinical Sciences (BCS)			
Ms. Marianne Crocker	447-8236	crockerm@otc.edu	NKM 135I (Springfield Campus)
Business (ACC, BUS, ECO)			
Mr. J.C. Walker	447-8817	walkerj@otc.edu	GRF 114B (Springfield Campus)
Communication and World Languages (ASL, COM, JRN, SPN, GRM, CHN, FRN, FLI)			
Ms. Kimberly Berry	447-8227	berryk@otc.edu	NKM 135F (Springfield Campus)
Criminal Justice / Psychology (CRJ, PSY)			
Dr. Linda Caldwell	447-7459	caldwell@otc.edu	LSC 309 (Richwood Valley Campus)
Education (EDU)			
Ms. Angie Miller	447-6604	millera@otc.edu	NKM 135D (Springfield Campus)
English (ENG)			
Mr. Richard Turner	447-8224	turnerr@otc.edu	NKM 135G (Springfield Campus)
Life Sciences (BIO, ENV, HLT 101)			
Dr. Joyce Hill	447-6676	hillj@otc.edu	NKM 135L (Springfield Campus)
Mathematics (MTH)			
Mr. Alan Papen	447-8217	papena@otc.edu	NKM 135C (Springfield Campus)
Physical Science (ATS, CHM, EGR, PHY)			
Ms. Jennifer Snyder	447-8242	snyderj@otc.edu	NKM 235E (Springfield Campus)
Social Science (ANT, GRY, HST, PLS, SOC)			
Mr. Zach Zweigle	447-8850	zweiglez@otc.edu	NKM 135K (Springfield Campus)
Tutoring and Learning Center (CAC, TLC, RDG)			
Mr. Jacob Lewellen	447-8166	lewellenj@otc.edu	ICE 212F (Springfield Campus)