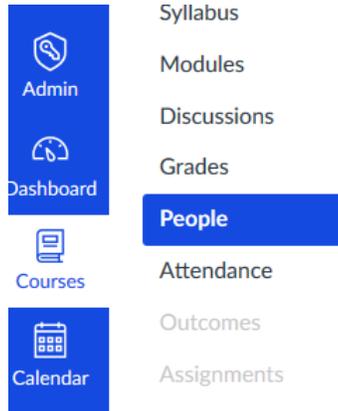
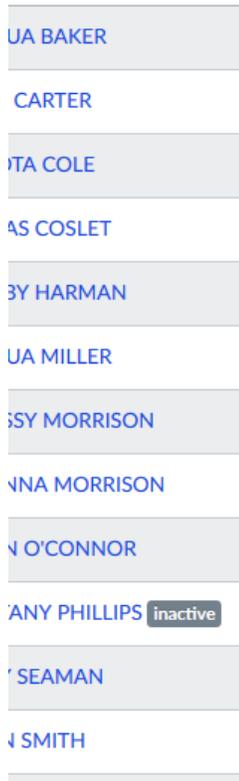


Checking Attendance

1. If you are utilizing Grade Book in Pinnacle for your seated class. You can see currently enrolled students and those who have dropped the course and determine the LDA to be input.
2. For Canvas online classes, you will have a couple of ways to find LDA based on the status of the student. To obtain the LDA you will need to go into the People tab in your Canvas class.



3. You will then be taken to the list of students, both active and inactive.



- For active students, click on the name and you will be taken to a detailed page. On the right side is an area titled “More About this User”; click on “Analytics”. The submissions area provides a timeline and the green circle or yellow triangle furthest to the right has the dates. Hover over this symbol and date submitted is displayed. This would be the latest LDA for an assignment.

More About This User

- Grades
- Send Message
- Interactions Report
- Access Report
- User Account Details
- Analytics** ←

Registered Web Services



- For inactive students, you will click on their name, but unfortunately the Analytics area is gone. You will need to click on the “Access Report”. This is our most appropriate location to provide the LDA on students that have dropped the class. You will need to find in the column of times participated, the top date that you see the student participated. Other activity may have occurred after this date, but this participated date would be the last date they were actively participating. (e.g. June 21, in the example below).

More About This User

- Grades
- Send Message
- Interactions Report
- Access Report** ←
- User Account Details
- Analytics

Registered Web Services

Content	Times Viewed	Times Participated	Last Viewed
Course Modules	23		Jun 22, 2017 9:00pm
Module 3: Genetics, Breeding and Reproduction	2		Jun 22, 2017 8:58pm
Gavin OConnor_150X150px_Blackboard.jpg	41		Jun 22, 2017 8:55pm
Course Home	41		Jun 22, 2017 8:55pm
Course Grades	4		Jun 22, 2017 8:54pm
Course Announcements	12		Jun 22, 2017 8:54pm
Module 3	1		Jun 21, 2017 8:47pm
Quiz 3	2	1.0	Jun 21, 2017 8:46pm
Quiz 3	1		Jun 21, 2017 8:41pm
Quiz 2	2	1.0	Jun 21, 2017 8:40pm

